

TOWN OF MARCELLUS
ORGANIZATIONAL TOWN BOARD MEETING MINUTES
FOR 2010
January 4, 2010

A special meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on at 5:00 P.M. in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Daniel J. Ross, Supervisor
Thomas C. Lathrop, Councilor
Donald G. Sherman, Councilor
Kevin F. O'Hara, Councilor

Absent: James A. Sheridan, Councilor

Also present: Karen R. Pollard, Town Clerk and Phil Coccia, Recreation Leader.

Supervisor Ross opened the meeting at 5 P.M. with the Pledge of Allegiance to the Flag.

Annual Appointments:

The Town Clerk read the following appointments for the consideration of the Board:

Clerk to Codes Dept. – Karen C. Cotter 1/1/10–12/31/10
Dog Control Officer – James LaRose 1/1/10-12/31/10
Clerk to Town Justices - Judith Schneider 1/1/10-12/31/10
Clerk I – Helen Jean Schneider 1/1/10-12/31/10
Recreation Leader - Philip T. Coccia 1/1/10–12/31/10
Secretary to Highway Superintendent and Recreation Department – Sandy Elsey 1/1/10-12/31/10
Co-Historian - Michael Plumpton 1/1/10-12/31/10
Co-Historian - Margaret Nolan 1/1/10-12/31/10
Town Engineers - Barton & Loguidice 1/1/10-12/31/10
Planning Board Member – Michelle Bingham 1/1/10-12/31/16
Zoning Board of Appeals Member - Michelle Bingham 1/1/10-12/31/16
Environmental Commission – Guy Swenson 1/1/10-12/31/11
Environmental Commission – Greg Sims 1/1/10-12/31/11
Environmental Commission – Gary Viele 1/1/10-12/31/11
Environmental Commission – Michael Farrell 1/1/10–12/31/11
Parks & Recreation Advisory Board –Vacant 1/1/08-12/31/14
Parks & Recreation Advisory Board – Vincent Esposito 1/1/10 – 12/31/16
Farmland Advisory Board – Vacant 1/1/10 – 12/31/14

It was noted that a vacancy exists on both the Parks & Recreation Advisory and Farmland Advisory Boards. Councilor Lathrop made a motion seconded by Councilor Sherman to approve the Annual Appointments as read by the Town Clerk. All voted aye. Carried.

Appointment for the Assessment Board of Review: This will be held until the January Town Board meeting.

Advisory Appointments:

Supervisor Ross read the following advisory appointments:

Supervisor Ross is appointing Frank Wilson as Deputy Supervisor for a term of 1/1/10-12/31/10.

Town Clerk, Karen R. Pollard is appointing Laurie Stevens and Joyce Potucek as Deputy Town Clerks for a term of 1/1/10-12/31/10.

Tax Collector, Elaine Potter is appointing Laurie Stevens as Deputy Tax Collector for a term of 1/1/10-12/31/10.

Highway Superintendent, Donald MacLachlan is appointing Doug Fellows as Deputy Highway Superintendent for a term of 1/1/10-12/31/10.

Annual Resolutions:

The Town Clerk read the following resolutions for the year 2010:

Name the Marcellus Observer as the official newspaper for the Town.

Name Key Bank as the official bank for the Town.

The wages for the Town Highway employees, not to exceed, \$18.54 an hour and shall be paid every two weeks and be paid retroactive from the first of the year.

The salaries of all elected and appointed officials be approved and shall be paid according to the 2010 budget and be paid monthly.

The Supervisor will be given a thirty-day extension to file his annual report.

The Town Board meetings be held on the second Monday of the month at 7:00 P.M. and a workshop meeting be held on the fourth Thursday of each month at 7:00 P.M. with the following exceptions and additions: Town Board meeting for October 2010 will be held on Thursday, October 14th at 7:00 P.M.; Town Board meeting for November 2010 will be held on Thursday, November 4th at 7:00 P.M.; Workshop for November 2010 will be held on November 18th at 7:00 P.M. and the 2010 Year End Meeting and December Workshop will be held on Wednesday, December 29th with the time to be announced.

Approve Key Bank as depository for monies from Tax Collector, Town Clerk and Supervisor.

Allow the Town Clerk to continue to have petty cash fund of \$200.00 and the Recreation Department to continue to have a petty cash fund of \$200.00 administered by the Town Clerk.

Authorize the Supervisor to pay utility bills and postage prior to audit.

Adopt the following resolution regarding the investment policy of the Town: Idle monies shall be invested at the designated bank of the Town either in Certificate of Deposit or any kind of savings account. The Town continues to request that the depository (Key Bank) will protect these investments in the event they exceed the FDIC coverage by pledging securities as collateral. The collateral is to be held by a third party.

The Highway Superintendent will use State vendors in aggregate buying.

Enter into a contract with the Law Firm of Costello, Cooney and Fearon for legal services for the year 2010 for \$30,000 per year for "general legal services" and for additional legal

services for a fee of \$140/per hour for partners; \$125/per hour for associates and \$85.00/per hour for paralegals.

Enter into an agreement with Lake Country Veterinary Clinic and Marcellus Veterinary to shelter stray dogs.

Enter into a contract with Marcellus Health Council for storage facilities for health care equipment in the amount of Five Hundred Dollars (\$500.00). This contract will be for a period of one (1) year.

OCM BOCES will be the Contract Professional to provide the appropriate safety training as required.

Councilor Lathrop made a motion seconded by Councilor Sherman to approve the 2010 Resolutions as presented. All voted aye. Carried.

Discussion Agenda:

Items from the Board: None

Items from the Floor: None

Councilor Sherman made a motion seconded by Councilor Lathrop to adjourn the Marcellus Town Board meeting at 5: 20 P.M. All voted aye. Carried.

Respectfully submitted,

Karen R. Pollard, Town Clerk