

**TOWN OF MARCELLUS  
SPECIAL TOWN BOARD MEETING MINUTES**

December 28, 2011

The special year-end meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on at 5:00 P.M. in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Daniel J. Ross, Supervisor  
 Thomas C. Lathrop, Councilor  
 Donald G. Sherman, Councilor  
 Kevin F. O'Hara, Councilor

Absent: James A. Sheridan, Councilor

Also present: Karen R. Pollard, Town Clerk; Tracie Barnes, Bookkeeper; Donald MacLachlan, Highway Superintendent; Mary Jo Paul and Charles Paul.

Supervisor Ross opened the meeting at 5 P.M. with the Pledge of Allegiance to the Flag.

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #13 as of December 28, 2011, Claims #20100940 – 20100978 and Highway Claims #2010243 - 2010252.

	<u>Expenses</u>
General Fund	\$11,204.50
General Fund – Part Town	233.09
Highway – Town Wide	5,944.29
Sewer	34.22
Capital Projects	11,075.20

Board Members were given copies of the following budget adjustment:

2011 BUDGET TRANSFERS:

A Fund

From:	To:	
1315.2 Accountant Contractual	1315.1 Town Accountant	\$ 200.00
1330.2 Tax Collector Equipment	1315.4 Tax Collection Personal Service	25.00
1220.4 Supervisor Contractual	1330.4 Tax Collection Contractual	225.00
1330.2 Tax Collector Equipment	1335.4 Assessor Contractual	975.00
1335.1 Assessor Personal	1335.4 Assessor Contractual	1,000.00
1335.2 Assessor Equipment	1335.4 Assessor Contractual	1,000.00
1430.4 Personnel Contractual	1335.4 Assessor Contractual	730.00
14304 Personnel	1335.4 Assessor Contractual	50.00
1410.4 Code Codification	1410.4 Town Clerk Contractual	25.00
1410.4 Code Codification	1420.4 Attorney Contractual	3,000.00
1620.4 Buildings Contractual	1620.2 Building Repair	3,000.00
3510.4 Control of Dogs Contractual	3620.1 Safety Inspection Personal Svc	2,000.00
7310.1 Youth Salaries	7310.4 Recreation Contractual	1,200.00
8160.4 Refuse & Garbage Contractual	7510.4 Historian Contractual	50.00
8160.4 Refuse & Garbage Contractual	9010.8 Employee Benefits-Retirement	1,600.00
8160.4 Refuse & Garbage Contractual	9040.8 Employee Benefits-W/C	3,200.00

B Fund

From: To:

8010.4 Zoning Contractual	9010.8 Employee Benefits-Retirement	650.00
DA Fund		
From:	To:	
5130.2 Machinery Equipment	5130.4 Machinery Contractual	2,000.00
5142.1 Snow Removal Personal	9010.8 Employee Benefits-Retirement	650.00

DB Fund		
From:	To:	
9040.8 Employee Benefits-W/C	9010.8 Retirement	650.00

**BUDGET ADMENTMENTS:  
BUDGETED REVENUE INCREASED FOR FEMA MONEY RECEIVABLE:**

Emergency Disaster Assistance	DB 0410.0	208,664.32
Emergency Disaster Assistance	H 0410.0	8,557.50

**BUDGETED EXPENSES INCREASED FOR FEMA MONEY RECEIVABLE:**

Capital Projects	H 1620.2	8,557.50
General Repairs Personal Service	DB5110.1	31,406.37
General Repairs Contractual Expense	DB5110.4	177,257.96

Councilor Lathrop made a motion seconded by Councilor O’Hara to approve and pay the bills and the budget adjustments and transfers. All voted aye. Carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Transfer of Funds for Recreation:** Recreation Leader, Phil Coccia, submitted to the Board a request for the following budget transfers:  
 Park Contractual (7110.4) to Park Capital Reserve: \$3,000.00  
 Park Rec. Salaries (7110.13) to Cemetery Capital Reserve: \$2,000.00  
 Park Rec. Equipment (7110.22) \$2000 and Park Pavilion (7110.21) \$2000 to Park Capital Reserve.

Councilor Lathrop made a motion seconded by Councilor O’Hara to approve the aforementioned budget transfers. All voted aye. Carried.

**Extend the Sewer Agreement with Village of Marcellus:** Councilor Sherman made a motion seconded by Councilor Lathrop to authorize the Supervisor to enter into a Sewer Extension Agreement with the Village of Marcellus for a period ending May 31, 2012. All voted aye. Carried.

**Resignation:** Councilor Lathrop made a motion seconded by Councilor Sherman to accept Supervisor Ross’ resignation effective at 12:00am on December 31, 2011. All voted aye. Carried.

**Items from the Board:** The Marcellus Town Board wishes to extend their thanks to James Sheridan for his many years of service to the Town of Marcellus.

Councilor Lathrop made a motion seconded by Councilor O’Hara to adjourn the Town of Marcellus Special Year End Board meeting at 5:31 P.M. All voted aye. Carried.

Respectfully submitted, Karen R. Pollard, Town Clerk