

### MS4 Annual Report Cover Page

MCC form for period ending March 9, 2012

This cover page must be completed by the report preparer.  
Joint reports require only one cover page.

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Choose one:

This report is being submitted on behalf of an individual MS4.

Fill in SPDES ID in upper right hand corner.

Name of MS4

T o w n o f M a r c e l l u s

OR

This report is being submitted on behalf of a Single Entity

(Per Part II.E of GP-0-10-002)

Name of Single Entity

OR

This is a joint report being submitted on behalf of a coalition.

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.

Name of Coalition

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# MS4 Annual Report Cover Page

MCC form for period ending March 9, 2012

Provide SPDES ID of each permitted MS4 included in this report.

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**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2012

Name of MS4

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**Section 2 - Contact Information**

Important Instructions - Please Read

Contact information must be provided for **each** of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name  MI  Last Name

Title

Address

City  State  Zip

eMail

Phone  County





**MS4 Municipal Compliance Certification(MCC) Form**

MCC form for period ending March 9, 2 0 1 2

Name of MS4

SPDES ID

**Section 4 - Certification Statement**

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name

MI

Last Name

Title (Clearly print title of individual signing report)

Signature



Date

/   /

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator  
Division of Water  
4th Floor  
625 Broadway  
Albany, New York 12233-3505







### MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID  
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3. Web Page cont.: Provide specific web addresses - not home page.

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**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

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Name of MS4/Coalition

CNY STORMWATER COALITION

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**4. Evaluating Progress Toward Measurable Goals MCM 1**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Maintain regional stormwater website and information library for reference and use by regulated MS4s and the general public in the SUA.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

The stormwater website is successfully functioning as a public education tool based on the 36,313 recorded "hits" during the current reporting period. This figure represents a 31% increase over the number of site visitors recorded previous program year (11,258). Usage of the online library held steady at 559 recorded hits, up by only 20 hits from the previous program year.

**C. How many times was this observation measured or evaluated in this reporting period?**

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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**
 Yes  No
**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**
 Yes  No
**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

New information will continuously be added to the regional stormwater website and dated information will be removed. Content will be restructured to facilitate improved ease of access. Additional efforts will be made to promote the website as an educational tool.

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**4. Evaluating Progress Toward Measurable Goals MCM 1**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMP in this reporting period.**

Develop a 4-page pullout to be distributed in the main section of the daily Syracuse Post Standard newspaper that focuses on stormwater processes, impacts, issues of concern, primary pollutants of concern, and citizen generated solutions.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

The pullout was published on April 26, 2011. Home delivery and point of sale editions sold that day totalled 200,000. 100 additional copies were distributed in MS4 municipal buildings, and permission to reprint portions of the piece was requested by the CNY Homebuilders and Remodelers Association.

**C. How many times was this observation measured or evaluated in this reporting period?**

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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**
 Yes    No
**E. Is your MS4 on schedule to meet the deadline set forth in the SWMP?**
 Yes    No
**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

A similar 4-page pullout will be published in the Syracuse Post Standard on April 16, 2012 and will also be posted on the CNY stormwater website and made available in PDF format for inclusion on municipal websites or reprint and hard copy distribution.

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**4. Evaluating Progress Toward Measurable Goals MCM 1**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Develop three seasonally focused stormwater related articles for publication in the GreenCNY section of the Syracuse Post Standard. The articles will be focused on pollutants of concern in the SUA, stormwater processes, and offer advice on reducing negative water quality impacts through simple actions.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Articles were published on May 17, July 19, and November 15, 2011. Point of sale, home delivery and direct distribution totals of each edition were 277,000. 100 additional copies of the May and July, and 70 copies of the November article were requested for distribution at municipal offices. Requests for additional stormwater information were received from the general public following the May and July publications.

**C. How many times was this observation measured or evaluated in this reporting period?**

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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Two similar articles will be published in the Syracuse Post Standard Green CNY section in May and July, 2012. The articles will also be posted on the CNY stormwater website and made available in PDF format for inclusion on municipal websites, or for reprint and hard copy distribution.

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CNY STORMWATER COALITION
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**4. Evaluating Progress Toward Measurable Goals MCM 1**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Develop large format stormwater "posters" that will be displayed in CENTRO bus shelters across the Syracuse metropolitan area. 24 posters will be displayed in bus shelters for a period of one month.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Bus shelter locations were posted in 24 bus shelters that were either located in or served bus routes that ran through 17 MS4 communities. Individual locations were selected to maximize viewership based on consideration of the number of routes served (366), route ridership numbers and estimated road traffic counts (anecdotal as provided by NORMAL Communications), and overall street visibility. The posters ran for a minimum of 55 days each.

**C. How many times was this observation measured or evaluated in this reporting period?**

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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

There are no plans to continue posting these shelter displays in future years; however, full size, original posters (66" X 44") are currently being displayed in 17 municipal buildings and 1 SWCD office. All CNY Stormwater Coalition members have received PDF versions of the posters to use in municipal newsletters and/or websites and original posters will be displayed at local events sponsored by the CNY Stormwater Coalition.

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Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Provide direct information on topics of interest to construction developers with a focus on current construction permit requirements and changes to the NYS Design Manual. Topics may include new and redevelopment design processes and considerations, low impact development and volume reduction through the use of green infrastructure. Information will be presented in a newsletter format. 500 copies will be distributed to 170 contractors and developers known to do business in the SUA and SUA MS4s.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Anecdotal feedback from local contractors, designers and municipal representatives indicated the format change was an improvement that promoted greater readership among the target audience over the previous standard letter format.

**C. How many times was this observation measured or evaluated in this reporting period?**

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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Content will be updated and 500 copies of a similarly formatted newsletter will be distributed in late spring 2012. Feedback will be requested to assist in gauging the effectiveness of this effort. In addition, a workshop will be held for members of the CNY Homebuilders and Remodelers Association that addresses the construction of green infrastructure practices. Date TBD.

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**A. Briefly summarize the Measurable Goal identified in the SWMP in this reporting period.**

Update the 2009 "Stormwater Program Overview for Municipal Officials" to reflect evolving responsibilities of various municipal officials under the 2010 stormwater general permits. This document will serve as a concise, informational resource for newly elected/appointed municipal officials and staff. Updated information will be provided on the interaction between the state construction permit and the MS4 permit requirements, and the roles and responsibilities of specific municipal officials and staffs, new design requirements, construction review practices and considerations. Participating MS4s will receive 2 hard copies of the report.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

The update was completed and distributed on March 27, 2011. Each participating MS4 received 2 hard copies, and the report was posted on the CNY Stormwater website. Feedback and requests for additional copies from municipal representatives during Stormwater Coalition meetings indicate the resource was well received and effective.

**C. How many times was this observation measured or evaluated in this reporting period?**

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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

This publication will remain accessible on the CNY stormwater website, but no formal updates or hard copy distributions are planned. A comprehensive workshop entitled "Stormwater Program Management for MS4 Officials" will be held in April 2012. The invited audience will include municipal officials with responsibility for implementing various portions of their municipal SWMP. The workshop will help them understand the overall stormwater program and how their roles impact and interact with others to affect municipal compliance.

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**A. Briefly summarize the Measurable Goal identified in the SWMP in this reporting period.**

Plan, publicize and conduct a workshop for municipal planning & zoning board members designed to improve awareness and understanding of the implications that change in the 2010 design manual will have on their roles and responsibilities. The workshop will address evolving regulatory requirements related to construction and post-construction stormwater management and present practical information on jurisdictional responsibilities of municipal officials. Basic information on planning and permit concepts, low impact development and GI approaches to stormwater management, the "new" runoff reduction stormwater design process, and how to conduct a review of the new design process will be presented.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

The May 18, 2011 workshop held at the Genesee Grande Hotel in Syracuse was attended by 48 planning and zoning board members representing 24 MS4 communities. Attendee evaluation sheets documented an overall positive response to the information presented (quality, usefulness, relevancy of information).

**C. How many times was this observation measured or evaluated in this reporting period?**

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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**
 Yes  No
**E. Is your MS4 on schedule to meet the deadline set forth in the SWMP?**
 Yes  No
**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

A similar workshop will be held for planning & zoning board members in the fall of 2012. The workshop will build on information presented in 2011 and will outline a process for identifying and removing potential obstacles to the implementation of green infrastructure.

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**4. Evaluating Progress Toward Measurable Goals MCM 1**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Conduct a full day Pollution Prevention and Municipal Good Housekeeping Workshop featuring presentations that can be adopted into daily municipal operation and maintenance functions for the purpose of reducing the release of various pollutants of concern, and for controlling erosion and sedimentation.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

The October 13, 2011 workshop was attended by 66 municipal employees (2 from the Town of Salina). Presentations included: Pollution Prevention Requirements and Objectives; The Regulatory Requirements and Self Audit Process for Municipal Good Housekeeping; Ditch Maintenance for Municipal Operations, Municipal Composting; Roadside Drainage; and, Winter Road Maintenances

**C. How many times was this observation measured or evaluated in this reporting period?**

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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

A half-day workshop will be held in 2012 for the purpose of providing municipal program managers with a more complete understanding of the MCM 6 requirements and a better understanding of how to develop an effective MCM 6 program.

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**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

Secure exhibitor booth space and develop appropriate informational displays and handout materials for the 2012 CNY in Bloom show.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

The CNY in Bloom show was held March 1 - 4, 2012 at the SRC Arena at Onondaga Community College. Approximately 500 informational handouts were distributed (lawn and garden care, scoop the poop, useful stormwater website links, green infrastructure, make a personal commitment to clean water, new phosphorus fertilizer law and the CNY Stormwater Coalition), an e-mail newsletter distribution list was established (66 contacts), an informational display board was exhibited for viewing by an estimated 12,500 people (Barringer Associates paid attendance estimates) over the four days the booth was staffed.

**C. How many times was this observation measured or evaluated in this reporting period?**

			1
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(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this Measurable Goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

There are no plans to exhibit at this show again; however, the display and handouts developed for this show will be utilized at other venues throughout the upcoming year and will be reported annually.



### MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID  
N Y R 2 0 A 2 6 1

**2. URL(s) con't.:**

Please provide specific address(es) where notice(s) can be accessed - not home page.

URL

w w w . m a r c e l l u s n y . c o m / c o d e s o f f i c e  
/ s t o r m w a t e r m a n a g e m e n t

URL

URL

URL

URL

URL

URL



### MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

SPDES ID

NYR20A261

Name of MS4/Coalition

### 3. Where can the public access copies of this annual report, Stormwater Management Program (SWMP) Plan and submit comments on those documents?

Enter address/contact info and select radio button to indicate which document is available and whether comments may be submitted at that location. Submit additional pages as needed.

MS4/Coalition Office       Annual Report     SWMP Plan     Comments

Department

T o w n   C l e r k

Address

2 4   E a s t   M a i n   S t r e e t

City

M a r c e l l u s      N Y      Zip 1 3 1 0 8 -

Phone

( 3 1 5 ) 6 7 3 - 3 2 6 9

Library       Annual Report     SWMP Plan     Comments

Address

City

Phone

(   )   -

Other       Annual Report     SWMP Plan     Comments

Address

City

Phone

( 3 1 5 ) 4 5 7 - 5 2 0 0

Web Page URL:       Annual Report     SWMP Plan     Comments

w w w . m a r c e l l u s n y . c o m / t o w n / c o d e s -

o f f i c e / s t o r m w a t e r - m a n a g e m e n t /

Please provide specific address of page where report can be accessed - not home page.

eMail       Comments

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID  

N	Y	R	2	0	A	2	6	1
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**4.a. If this report was made available on the internet, what date was it posted?**

Leave blank if this report was not posted on the internet.

		/			/				
--	--	---	--	--	---	--	--	--	--

**4.b. For how many days was/will this report be posted?**

3	6	5
---	---	---

If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

**5.a. Was an Annual Report public meeting held in this reporting period?**

Yes  No

If Yes, what was the date of the meeting?

		/			/				
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If No, is one planned?

Yes  No

**5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?**

Yes  No

If No, is one planned for each?

Yes  No

**6. Were comments received during this reporting period?**

Yes  No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID  

N	Y	R	2	0	A	2	6	1
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**7. Evaluating Progress Toward Measurable Goals MCM 2**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

The measurable goal tracked in year 8 was the number of comments on the year 8 annual report.

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

No comments pertaining to the year 8 annual report were received

**C. How many times was this observation measured or evaluated in this reporting period?**

			1
--	--	--	---

*(ex.: samples/participants/events)*

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

comments will continue to be accepted and will be addressed as received







**MS4 Annual Report Form**

**This report is being submitted for the reporting period ending March 9,**

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID  

N	Y	R	2	0	A	2	6	1
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**12. Evaluating Progress Toward Measurable Goals MCM 3**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

**C. How many times was this observation measured or evaluated in this reporting period?**

			1
--	--	--	---

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes    No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes    No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID

N	Y	R	2	0	A	2	6	1
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**Minimum Control Measures 4 and 5.**  
**Construction Site and Post-Construction Control**

The information in this section is being reported (check one):

- On behalf of an individual MS4  
 On behalf of a coalition

How many MS4s contributed to this report? 

--	--	--

**1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities?**  Yes  No

**1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook?**  Yes  No  NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.

09/2004  03/2006  NT

**2. Does your MS4/Coalition have a SWPPP review procedure in place?**  Yes  No

**3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?**

		0
--	--	---

**4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs?**  Yes  No  NT

If Yes, how many public comments were received during this reporting period? 

		0
--	--	---

**5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process?**  Yes  No

**6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:**

- Notices of Violation # 

					0
--	--	--	--	--	---

 No Authority
- Stop Work Orders # 

					0
--	--	--	--	--	---

 No Authority
- Criminal Actions # 

					0
--	--	--	--	--	---

 No Authority
- Termination of Contracts # 

					0
--	--	--	--	--	---

 No Authority
- Administrative Fines # 

					0
--	--	--	--	--	---

 No Authority
- Civil Penalties # 

					0
--	--	--	--	--	---

 No Authority
- Administrative Orders # 

					0
--	--	--	--	--	---

 No Authority
- Enforcement Actions or Sanctions # 

					0
--	--	--	--	--	---
- Other # 

--	--	--	--	--	--

 No Authority

**MS4 Annual Report Form**

**This report is being submitted for the reporting period ending March 9,**

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID  

N	Y	R	2	0	A	2	6	1
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**Minimum Control Measure 4. Construction Site Stormwater Runoff Control**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? 

--	--	--

1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period? 

		0
--	--	---
  
  2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period? 

	1	2
--	---	---
  
  3. What percent of active construction sites were inspected during this reporting period?  NT 

1	0	0
---	---	---

 %
  
  4. What percent of active construction sites were inspected more than once?  NT 

1	0	0
---	---	---

 %
  
  5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual?  Yes  No  NT
  
  6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval?  Yes  No  NT
- If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review?  Yes  No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

### MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2012

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

SPDES ID

N Y R 2 0 A 2 6 1

Name of MS4/Coalition: Town of Marcellus

6. con't.:

Submit additional pages as needed.

● MS4/Coalition Office

Department

P l a n n i n g   D e p a r t m e n t

Address

2 4   E a s t   M a i n   S t r e e t

City

M a r c e l l u s

N Y

Zip

1 3 1 0 8 -

Phone

( 3 1 5 ) 6 7 3 - 3 2 6 9

○ Library

Address

City

Zip

-

Phone

( ) -

○ Other

Address

City

Zip

-

Phone

( ) -

● Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.

URL

w w w . m a r c e l l u s n y . c o m / c o d e s

o f f i c e / s t o r m w a t e r m a n a g e m e n t

URL

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID

N	Y	R	2	0	A	2	6	1
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**7. Evaluating Progress Toward Measurable Goals MCM 4**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

The measurable goal tracked in year 9 was the number of construction sites requiring enforcement action

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

No construction sites required enforcement action. This may indicate that education and outreach efforts have been successful

**C. How many times was this observation measured or evaluated in this reporting period?**

		1	2
--	--	---	---

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

--



**MS4 Annual Report Form**

**This report is being submitted for the reporting period ending March 9,**

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID

N	Y	R	2	0	A	2	6	1
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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?  Yes  No

4b. Does the MS4 have a banking and credit system for stormwater management practices?  Yes  No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?  Yes  No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period? 

		0
--	--	---

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period? 

	5	0
--	---	---

 %

**MS4 Annual Report Form**

**This report is being submitted for the reporting period ending March 9,**

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID  

N	Y	R	2	0	A	2	6	1
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**6. Evaluating Progress Toward Measurable Goals MCM 5**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

The measurable goal tracked in year 9 was the number of permanant stormwater management practices inspected and maintained

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

No stormwater management practices were inspected during year 9

**C. How many times was this observation measured or evaluated in this reporting period?**

			0
--	--	--	---

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes     No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes     No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Since 100% of all practices were inspected during year 8 and it is required that 100% be inspected every 5 years, the town has met this requirement. The newly installed practice will be added to the existing GIS file and will be inspected accordingly.

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID  

N	Y	R	2	0	A	2	6	1
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**Minimum Control Measure 6. Stormwater Management for Municipal Operations**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? 

--	--	--

1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<u>Operation/Activity/Facility</u>	<u>Addressed in SWMP?</u>		<u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u>	
	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> No
Street Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Bridge Maintenance.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Winter Road Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Salt Storage.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Solid Waste Management.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
New Municipal Construction and Land Disturbance..	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Right of Way Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Marine Operations.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Hydrologic Habitat Modification.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Parks and Open Space.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Municipal Building.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Stormwater System Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Vehicle and Fleet Maintenance.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Other.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### MS4 Annual Report Form

**This report is being submitted for the reporting period ending March 9,** 2 0 1 2

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition Town of Marcellus

SPDES ID  
N Y R 2 0 A 2 6 1

**2. Provide the following information about municipal operations good housekeeping programs:**

- Parking Lots Swept (Number of acres X Number of times swept) # Acres       2
- Streets Swept (Number of miles X Number of times swept) # Miles       3 8
- Catch Basins Inspected and Cleaned Where Necessary #       4 5
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #       2 9
- Phosphorus Applied In Chemical Fertilizer # Lbs.         0
- Nitrogen Applied In Chemical Fertilizer # Lbs.         0
- Pesticide/Herbicide Applied # Acres       0 .    
 (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.)

**3. How many stormwater management trainings have been provided to municipal employees during this reporting period?**       2

**4. What was the date of the last training?** 1 0 / 1 3 / 2 0 1 1

**5. How many municipal employees have been trained in this reporting period?**     6

**6. What percent of municipal employees in relevant positions and departments receive stormwater management training?**   5 0 %

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID

N	Y	R	2	0	A	2	6	1
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**7. Evaluating Progress Toward Measurable Goals MCM 6**

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

**A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.**

The measurable goal tracked in year 9 was the number of stormwater management training sessions attended by municipal staff

**B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.**

Two stormwater management training sessions were attended by staff. Staff from the highway department, Code Enforcement Office and Planning/Zoning Boards attended training during Year 9. A total of 6 municipal staff were trained.

**C. How many times was this observation measured or evaluated in this reporting period?**

			2
--	--	--	---

(ex.: samples/participants/events)

**D. Has your MS4 made progress toward this measurable goal during this reporting period?**

Yes  No

**E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?**

Yes  No

**F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).**

Training opportunities will continue to be reviewed and attended as deemed appropriate

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID  

N	Y	R	2	0	A	2	6	1
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**Additional Watershed Improvement Strategy Best Management Practices**

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? 

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MS4s must answer the questions or check NA as indicated in the table below.

MS4 Description	Answer	Check NA	(POC)
<b>NYC EOH Watershed</b>	-	-	-
Traditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus
Traditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus
Non-Traditional	1,2,77a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus
<b>Onondaga Lake Watershed</b>	-	-	-
Traditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Non-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
<b>Greenwood Lake Watershed</b>	-	-	-
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
<b>Oyster Bay</b>	-	-	-
Traditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Non-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens
<b>Peconic Estuary</b>	-	-	-
Traditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Traditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Non-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen
<b>Oscawana Lake Watershed</b>	-	-	-
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
<b>LI 27 Embayments</b>	-	-	-
Traditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Non-Traditional	1,2,3,4,7a-d,9	5,6,8a,8b,10,11,12	Pathogens

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies?  Yes  No  N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS?  Yes  No  N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far. 

--	--	--

 %

Estimate what percentage was mapped in this reporting period. 

--	--	--

 %

**MS4 Annual Report Form**

This report is being submitted for the reporting period ending March 9, 

2	0	1	2
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition 

Town of Marcellus
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SPDES ID  

N	Y	R	2	0	A	2	6	1
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3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program?  Yes  No  N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period? 

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 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more?  Yes  No  N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards?  Yes  No  N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading?  Yes  No  N/A

7b. How many projects have been sited in this reporting period? 

		2
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7c. What percent of the projects included in 7b have been completed in this reporting period? 

		0
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 %

7d. What percent of projects planned in previous years have been completed? 

		0
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 %

No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands?  Yes  No  N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands?  Yes  No  N/A

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2	0	1	2
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Town of Marcellus
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SPDES ID  

N	Y	R	2	0	A	2	6	1
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**9. Has your MS4/Coalition developed and implemented a program of native planting?**  
 Yes  No  N/A

**10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?**  
 Yes  No  N/A

**11. Does your MS4/Coalition have a pet waste bag program?**  
 Yes  No  N/A

**12. Does your MS4/Coalition have a program to manage goose populations?**  
 Yes  No  N/A