

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

May 13, 2013

A regular meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, May 13, 2013, at 7:00 P.M. in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Daniel J. Ross, Supervisor
Thomas C. Lathrop, Councilor
John Scanlon, Councilor
Kevin F. O’Hara, Councilor

Peter Hakes, Councilor - Absent

Also present: Sandy Taylor, Town Clerk; James Gascon, Town Attorney; Phil Coccia, Recreation Director; Tracie Barnes, Accountant; Don MacLachlan, Highway Superintendent; William Burnett, Rachael Nolan, Donna Nolan, Mary Jo Paul, Chuck Paul, Chris Christensen and Christopher Poole.

Supervisor Ross opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

Copies of the minutes of the Town Board Meeting held on April 8, 2013 and the Workshop Meeting held on April 25, 2013 and the Special Meeting held on May 6, 2013, was given to the Board Members. Councilor O’Hara made a motion seconded by Councilor Scanlon to approve the minutes with Councilor Scanlon added and Councilor Sherman removed. Ayes – Ross, Scanlon, O’Hara and Lathrop.

Carried.

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract # 5 as of May 13, 2013, Claims # 201300028-2013000354 and Highway Claims #201300060-201300075.

| | <u>Expenses</u> |
|--------------------------|-----------------|
| General Fund | \$ 60,091.74 |
| General Fund – Part Town | 452.13 |
| Highway – Town Wide | 70,846.63 |
| Highway – Part Town | 3,182.39 |
| Fire | 215,316.00 |
| Sewer | 53.01 |
| Trust & Agency | 6,271.31 |

Board Members were given copies of the Activity Report as of May 13, 2013 and monthly statement of bank balances as of May 13, 2013.

| | <u>Total Revenue</u> | <u>Total Expense</u> |
|--------------------------|----------------------|----------------------|
| General Fund | \$952,939.63 | \$378,331.95 |
| General Fund – Part Town | 91,002.00 | 29,581.49 |

| | | |
|--------------------------|------------|------------|
| Highway – Town Wide | 420,280.90 | 263,901.14 |
| Highway – Part Town | 298,642.09 | 20,892.68 |
| Capital Projects Reserve | 8,557.50 | 59,627.72 |
| Fire District | 590,329.33 | 417,168.00 |
| Hydrant Fund | 1,900.84 | 825.33 |
| Ambulance Fund | 275,274.24 | 143,435.50 |
| Sewer District | 127,600.21 | 86,105.51 |
| Water District | 187,290.40 | 87,915.44 |

Councilor Lathrop made a motion seconded by Councilor Scanlon to approve and pay the bills, approve the monthly activity report as of May 13, 2013 and the monthly statement of bank balances as of May 13, 2013. Voucher number 2013000317 for \$60.00 to the Office of State Comptroller we are holding until the Court Clerk Checks out this bill. Ayes: Ross, Lathrop, O’Hara and Scanlon. Carried.

OLD BUSINESS: None

NEW BUSINESS:

Contract for a single audit on Limeledge Water District: Two Accounting Firms, Dermondy, Burke & Brown CPAs, LLC and Testone, Marshall & Discenza, LLP, Submitted proposals for the audit on the Limeledge Water District. Tracie Barnes Recommends that the town go with Dermondy, Burke & Brown after talking with them. She feels the move would go more smoothly. Supervisor Ross made a motion to approve the DBB contract for \$5,000.00. Councilor Lathrop seconded this motion. half of this money is refundable. Ayes: Ross, Lathrop, O’Hara and Scanlon. Carried.

Park Salary – Modification: Supervisor Ross stated of a seasonal laborer at the park That is starting his/her third year. His/her work is excellent and the park would like To raise his/her pay from \$10.99/hour to \$12.25/hour. A motion was made by Councilor O’Hara and seconded by Councilor Lathrop to allow this raise. Ayes: Ross, Lathrop, O’Hara and Scanlon. Carried.

Switch time of June and July Workshop Meetings: A motion was made by Councilor Lathrop to switch the time of the June27 and July 25 Workshop Meetings From 7:00 pm to 5:00 pm due to the concerts in the park. Councilor O’Hara seconded This motion. Ayes: Ross, Lathrop, O’Hara and Scanlon. Carried.

Marcellus Vet Hospital Contract for 2013: A motion to approve the Marcellus Vet Hospital Contract was made by Councilor Lathrop. This was seconded by Councilor Scanlon. Ayes: Ross, Lathrop, O’Hara and Scanlon. Carried.

Councilor Hakes entered the meeting at 7:20pm.

Fire Department Service Awards Program: Jim Gascon, Town Attorney has

Reviewed the Marcellus Fire Department Service Awards Program contract. Through Omega. He has made a few changes but feels that the contract is ready To be signed by Supervisor Ross. A motion was made by Councilor Lathrop and Seconded by Councilor Scanlon to have Supervisor Ross enter into the contract. Ayes: Ross, Lathrop, O’Hara, Hakes and Scanlon. Carried.

Change to Flex Plan Document: Several employees have requested to have More of their money put onto their Flex cards from their pay. Right now the Maximum that can be put on is \$1,500. The Town would like to change the wording To read “You may elect to pay any amount up to the maximum amount allowed by the Internal Revenue Service per Plan Year in covered expenses through this Medical Expense Reimbursement Plan Option.” There would be a one- time flat fee of \$250 To change the wording. A motion was made to approve the amended wording on The Flex Plan Document by Councilor Hakes. This was seconded by Councilor O’Hara. Ayes. Ross, Lathrop, O’Hara, Hakes and Scanlon. Carried.

Board of Assessment Review: Currently Councilor Scanlon is on the Board Of Assessment Review. He is going to resign from this as he is now a member Of the Town Board. Supervisor Ross hasn’t received any resumes from candidates Stating that they would like to be on this Board as of May 13, 2013. Mr. Stremple, Says that the board can operate with four (4) Board members. The Board has Agreed to put this matter on hold until the next meeting.

Discussion Agenda

Items from the Board : Councilor Hakes updated the Town Board on the Website progress. Right now our web site is completely down due to the “host” Cool Handle. A motion was made by Councilor Hakes to have a company named MediaTemple Grid Service take over the “host” part of the website. The cost is \$200 if paid yearly and a \$12 a year for one domain name. Total cost for one year \$212. Councilor O’Hara seconded this motion. Ayes: Ross, Scanlon, Hakes, O’Hara and Lathrop. Carried.

Tracie Barnes, Town Accountant, spoke about the conference she went to last week.

Items from the Floor

Mary Jo Paul asked if there are any updates on the renovation on the building. Supervisor Ross stated that the Board is still in the discussion stage on that matter.

Councilor O’Hara asked Phil Coccia, Recreation Director, how things are going at the park. Mr. Coccia stated that we had a very good May – a lot of pavilions were rented out.

Request to enter into Executive Session: A request was made by Jim Gascon, Town Attorney, to enter into an Executive Session meeting. A motion was made by Councilor Scanlon and seconded by Councilor Hakes at 7:40 pm to enter into Executive Session. Ayes; Ross, Scanlon, Hakes, O’Hara and Lathrop. Carried.

Adjournment: Councilor Lathrop made a motion seconded by Councilor Hakes to adjourn the Marcellus Town Board meeting at 9:00 P.M. Carried. Ayes; Ross, Scanlon, Hakes, O'Hara and Lathrop. Carried.

Respectfully submitted,

Sandy Taylor, Town Clerk