

TOWN OF MARCELLUS
TOWN BOARD SPECIAL MEETING MINUTES
February 13, 2014

A Special meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, February 13, 2014, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
Kevin F. O'Hara, Councilor
John Scanlon, Councilor
Karen Pollard, Councilor
Peter Hakes, Councilor – entered at 7:20 pm

Also present: John Houser, Codes Officer; Jim Gascon, Town Attorney, Two Town residents and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

NEW BUSINESS:

Knapp Electric: John Houser, Code Officer stated that the Town Hall does not have enough emergency lighting if the power should go out at night. He spoke with Mr. Knapp of Knapp Electric about adding additional lighting throughout the Town Hall. A motion was made by Councilor Pollard to table any additional lighting until we can get a quote and be sure that the quote is using prevailing wage. Councilor Scanlon seconded this motion.

Ayes – Scanlon, Paul, O'Hara and Pollard Carried

Biometric Clock: A motion was made by Councilor O'Hara to have the Biometric Time Clock installed at the Highway Department. The cost breaks down as follows:

Biometric Clock:	\$975.00
Set Up:	\$100.00
Delivery Est.	<u>\$ 25.00</u>

Total: \$1,100.00

There is also a (min \$12.00) bi-weekly payroll fee. This motion was seconded by Councilor Scanlon.

Ayes – Scanlon, Hakes, Paul, O'Hara and Pollard Carried

Town Clerk and Deputy Town Clerk to attend Conference: A motion was made to by Supervisor Paul to approve the expenses for the Town Clerk and Deputy Town Clerk to attend the NYS Town Clerks Association Conference in Saratoga from April 27 to April 30, 2014. The expense would be single \$759.03/double \$1,098.06.

The motion was seconded by Councilor Scanlon.

Ayes – Scanlon, Hakes, Paul, O'Hara and Pollard Carried

Motion to Adjourn: A motion was made by Councilor O'Hara to adjourn the Special Meeting at 7:29 pm. This was seconded by Councilor Scanlon.

Motion to go into Executive Session: A motion was made by Councilor Scanlon to enter into Executive Session at 7:30 pm. The reasons for Executive Session are as follows (read by Jim Gascon, Town Attorney):

1. Discuss the current status of the highway employee and his status of his disability claim.
2. Discuss proposed or potential litigation and the potential resolution to the alleged litigation regarding the Highway Department.
3. Confer with Counsel.

The fourth reason (read by Supervisor Paul) for Executive Session is:

4. Go over the draft from the State Audit. Supervisor Paul said that at the top of the report it stipulates that this is exempt from FOIL. Jim Gascon, Town Attorney, read right from the report it contains non-final, intra and/or inter agency materials.

This motion was seconded by Supervisor Paul.

Ayes – Scanlon, Hakes, Paul, O’Hara and Pollard

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk

Executive Session:

Those present at the Executive Session, on Thursday, February 13, 2014 are:

Mary Jo Paul, Supervisor
Kevin O'Hara, Councilor
John Scanlon, Councilor
Peter Hakes, Councilor
Karen Pollard, Councilor
Jim Gascon, Town Attorney

A motion to adjourn Executive Session at 9:40 pm and open up the meeting was made by Councilor Pollard and seconded by Councilor O'Hara.

Ayes – Scanlon, Hakes, Paul, O'Hara and Pollard Carried.

A motion to adjourn the Special Meeting at 9:41 was made by Councilor Pollard and Seconded by Councilor O'Hara.

Ayes – Scanlon, Hakes, Paul, O'Hara and Pollard Carried.

Submitted by

Mary Jo Paul
Supervisor