

TOWN OF MARCELLUS
SPECIAL MEETING MINUTES
Monday, March 17, 2014

A special meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, March 17, 2014, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
Kevin F. O'Hara, Councilor
John Scanlon, Councilor
Karen Pollard, Councilor

Also present: Susan Dennis, Deputy Town Clerk; Tracie Barnes, Bookkeeper; Don MacLachlan, Highway Superintendent; Joe Durand, Engineer from TDK; approximately 15 Town Residents and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

Supervisor Paul added the Presentation of the OSC (Office of the State Comptroller) to the agenda. This report has to be presented to the governing body at the first meeting held after the filing of the report with the clerk.

DEC-Spill Update/TDK – Joe Durand, Engineer from TDK, gave a brief description regarding the spill at the Highway Department. TDK presented the Town Board with a Work Plan for the Floor Drain Discharge Modification and Spill Investigation Programs at the Highway Garage. Upon authorization of the Board, TDK will then send the plan to DEC for approval.

A motion was made by Councilor Scanlon to approve the Work Plan for the Floor Drain Discharge presented by TDK. Councilor Pollard seconded the motion.
Ayes – Scanlon, Paul, O'Hara and Pollard. Carried

TDK also presented the Board with a Contract Agreement and Fee Schedule for the Floor Drain Discharge Modifications & Spill Investigation Programs. The fees are as follows:

Task 001: Floor Drain Discharge Modifications.....	\$2,250.00
Task 002: Spill Response Program.....Hourly per Standard Terms & Conditions	
Task 003: Contaminated – Soil Management Program.....	\$2,875.00
Task 004: Summary Report.....	\$2,450.00

A motion was made by Supervisor Paul to approve the Contract Agreement and Fee Schedule for the Floor Drain Discharge Modifications & Spill Investigation Programs. Councilor Pollard seconded the motion.
Ayes – Scanlon, Paul, O'Hara and Pollard. Carried

HR ONE Audit Proposal: A proposal was received from HR ONE for a Human Resource Audit Agreement. HR ONE would conduct a comprehensive audit of the Town's Human Resource function and provide a written summary of the audit. Councilor Scanlon made a motion to approve the HR ONE Human Resource Audit Agreement for the amount of \$2,000 for the one-time audit and \$1,500 for the written summary for a total of \$3,500. Supervisor Paul seconded the motion,

Ayes – Scanlon, Paul, O'Hara and Pollard.

Carried

Presentation of OSC Audit Report: The Town Board received the Audit Report from the OSC (Office of the State Comptroller). There were no comments from The Board regarding the Audit.

Supervisor Paul then asked if there were any comments from Floor.

No comments from the Floor

Motion to adjourn: Councilor O'Hara made a motion to adjourn the Special Meeting At 7:25. This was seconded by Councilor Scanlon.

Ayes – Scanlon, Paul, O'Hara and Pollard.

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk