

**TOWN OF MARCELLUS  
TOWN BOARD MEETING MINUTES**

October 9, 2014

A regular meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, October 9, 2014, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor  
Kevin F. O’Hara, Councilor – entered at 7:10 pm  
John Scanlon, Councilor  
Karen Pollard, Councilor  
Laurie Stevens, Councilor

Also present: Susan Dennis, Deputy Town Clerk; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Jim Gascon, Town Attorney; Phil Coccia, Recreation Director; 7 Town Residents and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

A motion was made by Councilor Stevens to revise the agenda by adding the Scotch Hill Demo Completion, JCAP Grant and revised park fees. This motion was seconded by Councilor Scanlon.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard. Carried

**Direct Energy Proposal:** Todd Loucks, Direct Energy Company, spoke to the board regarding the gas/electric prices for the Town of Marcellus. Supervisor Paul will check with NYSEG (New York State Electric and Gas) about what the charge is for from American Power and Gas, LLC.

Copies of the minutes of the Town Board Meeting held on the held on September 8, 2014, Special Meeting held on September 19, 2014, Town Board/Workshop Meeting held on September 25, 2014 and the Budget Workshop Meeting held on October 1, 2014 was given to the Board Members. Councilor Stevens made a motion seconded by Councilor Pollard to accept the minutes as presented.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard. Carried

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #10 as of October 7, 2014, Claim #'s 141109 – 141170.

	<u>Expenses</u>
General Fund	\$ 29,146.54
General Fund – Part Town	3.41
Highway – Town Wide	82,063.71
Highway – Part Town	82.20
Fire District	500.00
Ambulance Fund	66,203.75
Sewer District	100.93
Trust & Agency	<u>306.14</u>
Total	\$178,406.68
Sewer	

Board Members were given copies of the Activity Report as of October 7, 2014.

	<u>Total Revenue</u>	<u>Total Expense</u>
General Fund	\$961,820.90	\$1,047,760.79
General Fund – Part Town	104,986.00	62,693.52
Highway – Town Wide	371,879.96	316,301.36
Highway – Part Town	292,058.00	63,850.93
Fire	598,093.14	449,628.00
Hydrant	1,945.00	2,160.14
Ambulance Fund	277,271.00	276,891.00
Sewer	126,800.00	100,954.26
Water	190,819.00	94,392.87

Councilor O’Hara made a motion seconded by Councilor Scanlon to approve and pay the bills and approve the monthly activity report as of October 7, 2014.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard. Carried

**Paper Mill Safety Fence:** John Houser, Code Officer, received the following three quotes for a temporary fence to be installed by the Paper Mill. This will be 450 lineal feet of fence, 6 feet tall, two gates and posts driven into the pavement or gravel.

Butler Fence	\$6,300
Arrow Fence	\$5,500
Leaders Fence	\$4,850

Councilor O’Hara made a motion seconded by Councilor Scanlon to have Leader Fence install the temporary fence at a cost of \$4,850.00

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard. Carried

**Scotch Hill Demolition Completion:** John Houser, Code Officer, received two quotes to complete topsoil, seed and straw the property on Scotch Hill Road that the contractor didn’t. Also clearing and mowing of overgrown property.

Digg It	\$2,640
Duckett	\$1,925

Councilor Stevens made a motion to contract with Duckett Landscaping at a cost of \$1,925 to complete the work at Scotch Hill Road. This was seconded by Councilor O’Hara.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard. Carried

**Storm Water Coalition:** Supervisor Paul made a motion to adopt the Storm Water Coalition at a cost of \$3,600 per year. This was seconded by Councilor O’Hara.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard. Carried

**Sewer Consolidation:** Councilor Scanlon made a motion seconded by Councilor Stevens to approve the Sewer Consolidation Agreement between the Town and the Village.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard. Carried

**OCWA WEP:** (Onondaga County Water Authority – Water Environment Protection) Councilor Stevens made a motion seconded by Councilor Scanlon to approve a letter to OCWA – WEP stating that the Town, Village and School will be consolidated into one sewer district. This means that if WEP’s services are needed for the Platt Road pump station or the Park Pump station the Village will be contacting them. The Town will leave the Agreement of 1986 in place, just in case the Town may need to request service. Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard. Carried

**Time Warner Franchise:** Jim Gascon, Town Attorney, reviewed the agreement. The Town will schedule a Public Hearing for November 6, 2014.

**KVS Cash Receipt Module:** Councilor Pollard made a motion to approve the KVS Cash Receipt Module for a fee of \$1157, with a yearly maintenance fee of \$178 with the understanding that the module be installed in December and billed in January 2015. Supervisor Paul seconded this motion. Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard. Carried

**JCAP GRANT:** Councilor Pollard made a motion seconded by Councilor Scanlon to Support the Town Court for applying for a JCAP (Justice Court Assistance Program) grant in the amount of \$30,000 to strengthen security in the Town Hall. Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard. Carried

**Revise Park Fees:** Councilor Stevens made a motion seconded by Supervisor Paul to adjust the following Park Use Fees:

<u>Pavilion:</u>	<u>Weekend &amp; Holiday (Friday include.)</u>	<u>Mon – Thurs.</u>
Annex	\$120.00	\$50.00
Stone Mill	\$105.00	\$50.00
Creek Hollow	\$140.00	\$50.00
Grove	\$120.00	\$50.00
Welcome Center	\$100.00	\$75.00

There will be no more rate differential for residents / non residents for the Welcome Center. Ayes – Stevens, Paul, O’Hara and Pollard. Nay – Scanlon Carried

**Discussion Agenda:**

Supervisor’s Update: The Board is currently working on the 2015 Budget. We have completed two Workshop Sessions reviewing the various depts. numbers for the next year. Several costs we have no control over are increasing significantly (see the minutes of the Oct. 1, 2014 Workshop for specific details).

Lori Petrocci, the new bookkeeper, has completed the 30 day probationary period and is now a confirmed Town employee. She has not only met, but exceeded expectations. The Town is indeed very fortunate to have her serving our financial needs.

**Items from the Board:** Councilor O’Hara mentioned he was a few minutes late due to open house at the school where he works.

**Items from the Floor:** Phil Coccia, Recreation Director, stated that the cemetery wall on Maple Street is caving in. He and Peg Nolan, the Town Historian, will get together to discuss this issue.

Don MacLachlan, Highway Superintendent, stated that the trash days went well.

Councilor Stevens made a motion seconded by Councilor Pollard to adjourn the Marcellus Town Board meeting at 9:02 P.M.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard.

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk