

**TOWN OF MARCELLUS**  
**TOWN BOARD WORKSHOP MEETING MINUTES**

November 20, 2014

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, Nov. 20, 2014, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor  
Kevin F. O’Hara, Councilor  
John Scanlon, Councilor  
Karen Pollard, Councilor

Absent: Laurie Stevens, Councilor

Also present: John Houser, Codes Officer; Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Jim Gascon, Town Attorney; Joe Durand, TDK Engineers; Christ Christensen, Planning Board; 4 Town Residents and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

Councilor Scanlon made a motion to amend the agenda by adding the following:  
#8 – Light Poles to be put on Auctions International; #9 – BAN to Bond Attorney Fees;  
#10 – Annual Maintenance Fee for the Highway Permits. Councilor Pollard seconded this motion.

Ayes – O’Hara, Pollard, Scanlon and Paul Carried

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #11B as of November 19, 2014, Claims #141285-141299, 141301-141318, 141323-141337.

	<u>Expenses</u>
General Fund	\$39,400.95
General Fund – Part Town	142.42
Highway – Town Wide	8,103.50
Highway – Part Town	9,696.05
Trust & Agency	<u>2,003.82</u>
	\$59,346.74

Councilor Pollard made a motion seconded by Councilor Scanlon to approve and pay the bills as of Nov. 19, 2014

Ayes – O’Hara, Pollard, Scanlon and Paul Carried

**2015 Budget:** Councilor Scanlon made a motion seconded by Councilor O’Hara to approve the 2015 Budget. Councilor Pollard stated that she can’t support the budget. She says that too much is taken away from employees.

Ayes – O’Hara, Scanlon, Paul Nay – Pollard Carried

**Christmas Holiday:** Councilor O'Hara made a motion seconded by Councilor Scanlon that the Town Employees receive the day after Christmas off. If the Highway Employees are called in to plow, they will be able to take off another day at the discretion of the Highway Superintendent. This is not considered a Holiday.

Ayes – O'Hara, Pollard, Scanlon and Paul

Carried

Councilor O'Hara made a motion seconded by Councilor Scanlon that the Town close the office at 2:00 on Wed. Dec. 17, 2014 to give all the Town Employees a chance to stop by and have some snacks and drinks in place of a Christmas Party. This will be hosted by the Town Board.

Ayes – O'Hara, Pollard, Scanlon and Paul

Carried

**Dog Nuisance Law:** Councilor Pollard made a motion seconded by Councilor Scanlon that we set a date of Dec. 8, 2014 for the Public Hearing on the Dog Nuisance Law. A copy of the law will be given to the Court Office and also the Dog Control Officer for their review. If it is too late to publish, the hearing will be held on December 18, 2014.

Ayes – O'Hara, Pollard, Scanlon and Paul

Carried

**Time Warner:** The Town Attorney has looked over the contract for the Time Warner Franchise Fees and has sent it back to Time Warner. At this time, he has not received it back. This will be tabled until December 8, 2014.

**Agreement – Town/Village with Onondaga County Soil & Water:** Councilor Scanlon made a motion seconded by Councilor Pollard to approve the agreement between the Town/Village and Onondaga County Soil and Water regarding Storm Water problems.

Ayes – O'Hara, Pollard, Scanlon and Paul

Carried

**Sage Meadows:** There was discussion on the Sage Meadows sidewalks. At this time, it is up to the Town Board if they want to go ahead with a sidewalk district for Sage Meadows. Jim Gascon, Town Attorney, recommends passing a resolution indicating that at this point the Town is not going forward with a Sidewalk District. This will be up for vote at the December 8, 2014 meeting.

**Light Poles:** (added item): Councilor Scanlon made a motion seconded by Supervisor Paul to put the light poles on Auctions International. Jim Gascon, Town Attorney, stated that before they go on Auctions International, a letter should be sent to the Supervisor in the Town of Geddes to make sure that they do not want them back. Councilor Scanlon changed the motion to put the poles on Auctions International if we get approval from the Town of Geddes.

Ayes – O'Hara, Pollard, Scanlon and Paul

Carried

**BAN to Bond:** (added item) Supervisor Paul made a motion seconded by Councilor Scanlon to allow the Supervisor to sign the letter from the Town Attorney for additional fees regarding the BAN to Bond letter.

Ayes – O'Hara, Pollard, Scanlon and Paul

Carried

**Highway Permit:** (added item) Councilor Scanlon made a motion seconded by Councilor Pollard to have Supervisor Paul sign a contract for the Highway Department when applying for permits with the State for mowing and maintenance along State roads.

Ayes – O'Hara, Pollard, Scanlon and Paul

Carried

**Workshop Business:**

Supervisor Paul stated that at the December 8, 2014 meeting, she would like to continue going through the Handbook.

Supervisor Paul stated that December 18, 2014 should be the last meeting of the year.

Supervisor Paul talked about some of the Reserves that the Town has and that the Board needs to look at them every year.

Fund Balances: Supervisor Paul stated that the Town must maintain a reasonable amount in The Fund Balance Account and that amount needs to be determined by the Town Board.

**Motion to Adjourn:** Councilor Pollard made a motion seconded by Councilor Scanlon to adjourn the Town Board/Workshop Meeting at 9:30 pm.

Ayes – O’Hara, Pollard, Scanlon and Paul

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk