

TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES

Thursday, September 24, 2015

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, September 24, 2015 in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
John Scanlon, Councilor
Karen Pollard, Councilor
Chris Hunt, Councilor

Absent – Kevin O’Hara, Councilor

Also present: Jim Gascon, Town Attorney; John Houser, Codes Officer; Don MacLachlan, Highway Superintendent; Christopher Mallone, Skaneateles Journal; Chuck Paul, Mike M. Ossit, Tom Lathrop, Bill Southern, Sandy Masters, Mike Ossit and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

A motion was made by Councilor Scanlon and seconded by Councilor Hunt amend the agenda: Take number 4 (MOU- Memo of Understanding) and move to the Workshop portion of the meeting. Insert Chocolate Pizza in place of MOU. Under Workshop portion of meeting – take off Metal Detector for the Park and New Software Demo for the Highway Dept.

Ayes – Pollard, Hunt, Scanlon and Paul Carried

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #9 as of September 18, 2015, claim #'s 142913-142937, 142947-142965.

	<u>Expenses</u>
General Fund	\$13,665.09
General Fund – Part Town	3,078.04
Highway – Town Wide	621.38
Highway – Part Town	5,298.43
Hydrant Fund	1,516.68
Water District	12,132.00
Trust and Agency	<u>1,817.87</u>
 Total	 \$38,129.49

Councilor Scanlon made a motion seconded by Councilor Pollard to approve and pay the bills.
Ayes – Pollard, Hunt, Scanlon and Paul Carried

Liquor Permit: The Martisco Lions Club is asking the Town for permission to serve liquor at their Ham and Turkey Raffle to be held at the Marcellus Fire House on Sunday, November 22, 2015. Councilor Hunt made a motion seconded by Councilor Pollard to approve the Special Event Permit Application for the Martisco Lions Club.

Ayes – Pollard, Hunt, Scanlon and Paul Carried

Stormwater Coalition Resolution: Councilor Scanlon made a motion seconded by Councilor Pollard to approve the following CNY Stormwater Coalition Resolution.

Ayes – Pollard, Hunt, Scanlon and Paul

Carried

**Resolution Supporting Participation in the
CNY Stormwater Coalition Staff Services and Education Compliance Assistance Program**

Resolution authorizing the items listed below pursuant to requirements of the New York State Pollutant Discharge Elimination System Municipal Separate Storm Sewer System General Permit.

WHEREAS, The Town of Marcellus

(Legal Name of Municipality)

herein called the “Municipality”, after thorough consideration of the various aspects of the problem and consideration of available information, has hereby determined that certain work, as described in Attachment A, herein called the “Project”, is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Central New York Regional Planning & Development Board, herein called the “Board”, has provided program planning and implementation assistance pertaining to the requirements of the New York State Pollutant Discharge Elimination System (SPDES) Stormwater Phase II General Permit for Municipal Separate Storm Sewer System (MS4) operators since 2002, and

WHEREAS, the Board has proposed staff and education assistance services in support of sustaining the CNY Stormwater Coalition and to provide a regional public education, outreach and training compliance program to reduce municipal staff burdens, ensure consistency, provide widespread priority audience targeting the most efficient use of limited municipal funds by distributing total program costs over a number of entities within a twelve month timeframe as outlined in Attachment B;

NOW, THEREFORE, BE IT RESOLVED BY The Marcellus Town Board

(Governing Body of Municipality)

1. That Mary Jo Paul, Town Supervisor
(Name and Title of Chief Elected Official)

or such person’s successor in office is the representative authorized to act in behalf of the Municipality’s governing body in all matters related the Project;
2. That the Municipality agrees that it will fund its portion of the program cost in the amount of \$3,600, and that those funds will be made available to the Board upon receipt of invoice.
3. That one (1) certified copy of this Resolution will be prepared and sent to the Board upon adoption.
4. That this Resolution take effect immediately.

Private Road Name: A request came from Ryan Novak, Owner of Chocolate Pizza, to approve the following names for the road leading into Chocolate Pizza, Ultimate Goal, Wags and NAPA off of Lee Mulroy Road. The four names are Christie Lane, Connor Drive, Chocolate Parkway and Avalanche Way. Supervisor Paul made a motion seconded by Councilor Scanlon to approve the list of names from Ryan Novak. Supervisor Paul will send him a letter stating this so that he can follow up with the County.
Ayes – Pollard, Hunt, Scanlon and Paul Carried

Formal Bid – Door – After some discussion on the Bidding for the entryway door, it was discussed that the Board raise the limit on the Town’s Procurement Policy (this would coincide with the States Recommendations). Councilor Pollard recommends that the Town raise the limit for the Procurement Policy. This will be put on the agenda for the October 8, 2015 meeting.

Workshop Meeting:

MOU – (Memo of Understanding): There was some discussion on the MOU between the Town, Village and Masters Pleasant View Farm, LLC (William and Sandra Masters) regarding the area on their property that the Village and Highway Departments regularly accumulate wood, trees, brush, stone, gravel, road surface material and related materials. After the discussion, Jim Gascon, Town Attorney, stated that he would do a little more research and contact the Attorney for William and Sandra Masters.

Peddlers Permit: There was discussion about the information the Town Clerks Office receives from Solicitors. The Village Clerk had sent over what they hand out to Solicitors. Jim Gascon, Town Attorney, is going to look at the Villages Permit and draft a copy for the Town.

Items from the Board

Supervisor Paul asked if Wednesday, September 30, 2015 at 4:30 would work for the Board Members to come to a Special Meeting to receive the Tentative Budget. Councilors Pollard, Hunt and Scanlon all agreed that this would be good.

Supervisor Paul reminded everyone that the Budget Meetings will be held on Wednesdays, Oct. 7, 14, 21 and 28 (if necessary) at 5:00 pm, here at the Town Hall.

The Office will be closed on Monday, October 12, 2015

Councilor Pollard made a motion seconded by Councilor Hunt to adjourn the Marcellus Town Board meeting at 8:15 P.M.
Ayes – Pollard, Hunt, Scanlon and Paul Carried

Respectfully submitted,

Sandy Taylor, Town Clerk

