

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

October 8, 2015

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, October 8, 2015 in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
Kevin F. O’Hara, Councilor
John Scanlon, Councilor
Karen Pollard, Councilor
Chris Hunt, Councilor

Also present: Jim Gascon, Town Attorney; Phil Coccia, Recreation Director; John Houser, Codes Officer; Mike Ossit, Bill Southern, Chuck Paul, Fran Eibert and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

Councilor Scanlon made a motion seconded by Supervisor Paul to amend the agenda by adding/omitting the following: Remove – Approve Bid for Entry Door, Move CNY SPCA ahead of Storm Water and Paper Mill. Supervisor Paul just received a new MOU (Memo of Understanding) from Attorney for the councilor’s to look over. The Board and Attorney will meet when the meeting is adjourn to go over some legal issues.

Ayes – Scanlon, Hunt, Paul, O’Hara and Pollard Carried

Councilor Pollard made a motion seconded by Councilor Hunt to accept the Town Clerk’s minutes from the Town Board Meeting on Sept. 14, the Town Board/Workshop Meeting on Sept. 24 and the Special Meeting on Sept. 30, 2015.

Ayes – Scanlon, Hunt, Paul, O’Hara and Pollard Carried

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #10 as of October 2, 2015 Claims # 142974 -142980, 142982-142983, 142998-143005, 143014-143035.

	<u>Expenses</u>
General Fund	\$ 6,864.49
General Fund – Part Town	17.48
Highway – Town Wide	3,771.67
Highway – Part Town	3,501.82
Ambulance Fund	<u>57,100.25</u>
 Total	 \$71,255.71

Bills paid between meetings:

Voucher Numbers	Company Name	Amount
142966-142973 & 142993	NYSEG	\$ 947.05
142994-142997	Constellation	\$ <u>116.94</u>
Total		\$1,063.99

Board Members were given copies of the Activity Report as of October 2, 2015 and monthly statement of bank balances as of August 2015.

	<u>Total Revenue</u>	<u>Total Expense</u>
General Fund	\$1,257,711.23	\$854,140.94
General Fund – Part Town	183,489.53	99,187.55
Highway – Town Wide	438,603.72	250,661.59
Highway – Part Town	317,332.14	349,104.04
Fire District	584,281.95	563,135.00
Hydrant Fund	3,365.03	55,024.49
Ambulance Fund	283,238.86	225,087.75
Sewer District	44,560.50	120,907.00
Water District	209,864.76	185,715.12

Budget Adjustments:

From: A.1910.4000	Unallocated Insurance	\$4,704.69
To: A.1315.4000	Accnt. Contractual	\$4,704.69
From: A.1670.4000	Central Printing	\$505.96
To: A.1480.4000	Undist. Hydrants	\$505.96
From: A.1650.4000	Central Communications	\$500.00
To: A.1660.4000	Central Store Room	\$500.00
From: A.4210.4000	Narc. Grid	\$124.25
To: A.3410.4000	Fire Prevent.	\$124.25

Councilor Scanlon made a motion seconded by Councilor Hunt to approve and pay the bills, approve the monthly activity report as of October 2, 2015, the monthly statement of bank balances as of August 2015 and the Budget Adjustments.

Ayes – Scanlon, Hunt, Paul, O’Hara and Pollard Carried

Procurement Policy Revision: Councilor Hunt made a motion seconded by Councilor Pollard to approve the new Procurement Policy Procedure Form that includes the amounts for quotes on Purchase Contracts or Public Work Contracts.

Ayes – Scanlon, Hunt, Paul, O’Hara and Pollard Carried

J-CAP 2015-2016 Grant Application Approval: Supervisor Paul made a motion seconded by Councilor O’Hara to authorize the Justice Court to pursue a grant from the Justice Court Assistance Program. The funding request will include resurfacing of the parking lot and replacement of the existing entrance ramp, in an effort to improve safety and accessibility. Estimates were obtained as follows: Parking lot \$7,750 and Ramp \$19,880 for a total of \$27,630.

Ayes – Scanlon, Hunt, Paul, O’Hara and Pollard Carried

CNYSPCA CONTRACT: Councilor Scanlon made a motion seconded by Supervisor Paul to approve the annual contract with the CNYSPCA. This is for the CNYSPCA to provide Cruelty Investigations for animals in the Town. The amount is \$559.00.

Ayes – Scanlon, Hunt, Paul, O’Hara and Pollard Carried

STORM WATER: John Houser, Codes Officer, discussed the water issues on Aquinnah Heights, the Golf Course, and Lathrop Drive. There is a lot of water coming down the hill and John will continue to check these areas every year.

MARTISCO PAPER MILL: John Houser, Codes Officer, stated that the Martisco Paper Mill is a condemned building. At this point, the Town has to give the owner time to demolish the building before the Town can take any action.

DEHUMIDIFIER RECALL: John Houser, Codes Officer, stated that there is a dehumidifier recall and that the information will be on the website with some hard copies at the Town Hall. This all came about after a fire on Slate Hill Road.

MOU (Memo of Understanding): (added item) Jim Gascon, Town Attorney, comprised a new MOU regarding the Masters Farm on Maple Road. Supervisor Paul will drop off a copy at the village and Bill and Sandy Masters will receive a copy to review with their attorney.

Councilor Scanlon stated that he is glad everyone is covered safety wise.

Supervisor Updates:

Supervisor Paul reminded everyone that the Office will be closed on Monday, October 12, 2015.

The Fire alarm inspection people were here today and the outside alarm doesn't work. We are waiting to hear on pricing to replace the unit outside and pricing to connect to 911.

Items from the Board

Councilor O'Hara stated Mikayla Catherman, a Marcellus Student, who sponsored the walk, ride-athon for her senior project raised about \$700.00

Councilor Hunt made a motion seconded by Councilor Pollard to adjourn the Marcellus Town Board meeting at 8:00 P.M.

Ayes- Scanlon, Hunt, Paul, O'Hara and Pollard

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk