

MARCELLUS TOWN BOARD AGENDA
Thursday, December 3, 2015

CALL TO ORDER

SALUTE TO FLAG

1. Accept Town Clerk's minutes of previous meeting minutes
2. Approve monthly activity, monthly statement of accounts, audit of bills and Budget adjustments
3. Teen Institute
4. Vote on Workers Comp Plan
5. Highway Resolution
6. Approve letter to Lake Architectural
7. Release Form – John Houser
8. Schedule Organizational Meeting

Discussion Agenda

- A. Supervisor's Update
- B. Items from the Board
- C. Items from the Floor

Adjournment

NOTE: This is a tentative agenda and is subject to change.

Future Meeting Dates:

Town Board Workshop Meeting – Thursday, December 17, 2015 – 7:00 pm Town Hall

****Town Offices closed December 24, 25 and 31, 2015 and Jan. 1, 2016****

Happy Holidays!

TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES
November 19, 2015

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, November 19, 2015 in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
Kevin F. O'Hara, Councilor
John Scanlon, Councilor
Karen Pollard, Councilor
Chris Hunt, Councilor

Also present: Christopher Mallone, Skaneateles Journal; Don Maclachlan, Highway Superintendent; Phil Coccia, Recreation Director; Jim Gascon, Town Attorney in at 7:10; Mike Ossit, Bill Southern, Fran Eibert, Stephen Knapp, MAVES; Bernie Montgomery, Chuck Paul, Tom Lathrop, Tom Reiley, Reagan Insurance and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

WORKERS COMP. PRESENTATION: Tom Reiley, from Reagan Insurance, presented to the Board three (3) different quotes for Workers Compensation Coverage. They are as follows:

	<u>Perma</u>	<u>Comp Alliance</u>	<u>State Fund</u>
Municipal (highway etc)	\$ 47, 245	\$ 40, 216	\$ 56, 957
Volunteer Firefighters	\$ 61,325	\$ 41,791	\$ 70,155
Volunteer Ambulance	<u>N/A</u>	<u>\$ 10,305</u>	<u>\$ 14,801</u>
	\$110,694	\$ 92,312	\$141,913
Ambul. _____	15,000		
	\$125,694		

If we switch from PERMA to COMPALLIANCE the Town could save \$33,382 per year. After some discussion about the different plans and what they offer, Councilor O'Hara stated that he may make some phone calls to other Towns and Villages to ask their opinion on the Comp Alliance Plan. This will be on the agenda for the December 3, 2015 meeting.

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #11 as of November 13, 2015, Claims #143157-143182. 143185-143186, 143196-143223

	<u>Expenses</u>
General Fund	\$ 31,606.40
General Fund – Part Town	68.49
Highway – Town Wide	118,144.24
Highway – Part Town	667.84
Fire District	500.00
Trust & Agency	<u>1,817.87</u>
 Total	 \$152,804.84

Councilor O'Hara made a motion seconded by Councilor Scanlon to approve and pay the bills.
Ayes – Pollard, Hunt, Scanlon, O'Hara and Paul

Carried

Supervisor Paul explained the final figures for the fund balances and reserves. Below are the amounts.

2

FUND BALANCES
Based on OSC AUD for 2014

AUD TOTAL FIND BALANCE:

- Appropriated FB for next year
- Unappropriated, Unreserved, Unassigned FB (EXCESS \$)
- Reserves under that fund

A	GENERAL	TOWN-WIDE
	<u>\$463,328</u>	Includes Special account \$163,000
+	\$72,493	Park Capital, Bldg. Capital, Cemetery & Voting Machines
	<u>\$535,821</u>	
+	\$158,500	For Truck from DA
	<u>\$694,321</u>	ADJUSTED TOTAL FOR FB
	\$694,321	
-	<u>\$72,493</u>	Reserves set aside
	\$621,828	TOTAL Unreserved FB
-	<u>\$100,000</u>	APPROPRIATED FOR 2015 budget
	\$521,828	TOTAL Unreserved/Unappropriated FB
-	<u>\$500,000</u>	NEEDED FB *
	\$21,828	
+	<u>\$87,000</u>	From DRAINAGE
	\$108,828	
+	<u>\$8,457</u>	From ENTERPRISE
	\$117,285	
+	<u>\$22,759</u>	From SPECIAL DISTRICTS
	\$140,044	
-	<u>\$2,500</u>	Unemployment Insurance Reserve
	\$137,544	EXCESS FB
-	<u>\$100,000</u>	APPRO. FB: Contingency line in 2016 Budget
	\$37,544	
-	\$18,000	To cover B FUND Contingency
-	\$5,000	To Cover B FUND Comprehensive Plan
-	\$3,000	To cover A FUND Dog Enumeration
-	<u>\$3,000</u>	Move to Cemetery Reserve
	\$8,544	EXCESS FB

* 20% recommended FB	\$240,000
Paper Mill Demolition	\$200,000
Appro. 2016 Budget	<u>\$100,000</u>
	\$100,000
	<u>\$60,000</u>
	\$400,000
EXCESS FB	<u>\$8,544</u>
REMAINING FB	\$408,544

B **GENERAL** **PART TOWN**

\$0

DA HIGHWAY TOWN-WIDE

	\$727,081	TOTAL FB 2014 AUD
	<u>-\$8,238</u>	MACHINE RESERVE
	\$718,843	
-	<u>\$72,493</u>	A **
	\$646,350	
-	<u>\$158,500</u>	PREV. Truck
	\$487,850	
-	<u>\$184,000</u>	2014 TRUCK PAID-IN 2015
	\$303,850	
-	<u>\$97,000</u>	FB (20%)
	\$206,850	EXTRA FB
+	<u>\$8,238</u>	Machine reserve from above
	\$215,088	
-	<u>\$2,250</u>	Unemployment Insurance Reserve
	<u>\$212,838</u>	HIGHWAY EQUIPMENT RESERVE

Wrongfully in DA	--	Should be in A
** Cemetery Reserve		\$7,051
Park Capital Reserve		\$57,657
Bldg. Reserve		\$5,751
Voting Machine		\$2,034
		<u>\$72,493</u>

DB HIGHWAY PART TOWN (outside village)

	\$270,618	TOTAL FB 2014 AUD
-	<u>\$1,056</u>	EQUIPMENT RESERVE (Closed & added to unemplmt Ins Reserve)
	\$269,562	TOTAL Unreserved/Unappropriated
-	<u>\$75,000</u>	LEAVE FOR FB (20%)
	\$194,562	
	<u>\$1,200</u>	Unemployment Insurance Reserve
	\$193,362	EXCESS FB
-	<u>\$84,500</u>	Approp. FB: For Bridge Replacements 2016
	<u>\$108,862</u>	To be placed in CAPITAL IMPROVEMENT RESERVE

SF FIRE DISTRICT

	\$148,279	TOTAL FB 2014 AUD
-	<u>-\$74,925</u>	TRUCK RESERVE 2015
	\$73,354	TRUCK RESERVE 2016
		then add back into 2017 Budget

RESERVES

2014 Additional FROM MINUS 2015 END 2015 TO BE
AUD Monies EXPENSES START 2016 USED
2016

A	Building Capital	\$5,700	\$121,000	✓ Ambulance FB	\$0	\$126,700	\$0
A	Park Capital	\$57,757	\$0		\$7,000 FOR NEW * ROOF ON WELCOME CENTER	\$50,757	\$0
A	Cemetery	\$7,051	*\$3,000	FB	\$0	\$10,051	\$10,000
A	Unemployment Insurance	\$0	\$2,034 \$2,500	✓ Voting Machine ✓ FB	\$0	\$4,534	\$0

B	Unemployment Insurance	\$0	* \$1,000	2016 Budget	\$0	\$1,000	\$0
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(Truck &
Mach.)

DA	Highway Equipment	\$8,238	*\$212,838	FB	\$0	\$221,076	\$210,000
DA	Unemployment Insurance	\$0	\$2,250	✓ FB	\$0	\$2,250	\$0

DB	Unemployment Insurance	\$0	\$1,056 \$1,200	✓ Equipment ✓ FB	\$0	\$2,256	\$0
DB	Capital Improvement	\$0	\$108,862	FB	\$0	\$108,862	\$0

* COMPLETED
11/19/21015

✓ COMPLETED
8/10/2015

Budget Adjustments: Councilor Scanlon made a motion seconded by Councilor O'Hara to approve the following budget adjustments:

From:	Excess A FB (Fund Balance)	\$3,000.00
To:	Cemetery Reserve	\$3,000.00
From:	Excess DA FB (Fund Balance)	\$212,838.00
To:	Highway Equipment Reserve	\$212,838.00
From:	Excess DB FB (Fund Balance)	\$108,862.00
To:	Capital Improvement Reserve	\$108,862.00

Ayes – Pollard, Hunt, Scanlon, O'Hara and Paul

Carried

Appointment to Assessment Board of Review: Councilor Scanlon made a motion seconded by Councilor Pollard to reappoint Martin Taffaro to the Board of Assessment Review for a five – year term, 11/19/2015-9/30/2020.

Ayes – Pollard, Hunt, Scanlon, O'Hara and Paul

Carried

Discussion of Proposed Solicitor's Local Law and Raptor Equipment: There was discussion on The Raptor Equipment that Marcellus School District uses when checking people in. The cost for the equipment and annual software is \$1,670.00 with a \$480 annual fee after the first year. This would mean that all Solicitor's that come into the Town of Marcellus would have to check in and then would receive a badge so the residents know that they are legitimate in the Town. This issue will be discussed at future meetings.

Discussion of Phone System: Supervisor Paul has received some prices for phone systems for the Town Hall. She stated that the phones that are currently in the Town Hall are very outdated and it is becoming harder to get parts for them. The prices are as follows:

ITS	\$10,025
MERIDIAN	\$ 9,667
MATRIX	\$ 7,300
ARROW (current provider)	\$11,038
SKYE	\$10,995

Supervisor Paul gave all the information on the phone systems to Councilor Pollard to go through so that this can be discussed at another meeting.

Proposed Office Closing for Holidays, Dec. 24 and Dec. 31, 2015: Supervisor Paul suggested that the Town Hall be closed on Dec. 24 and Dec. 31, 2015. Councilor O'Hara made a motion seconded by Councilor Pollard to close the Town Hall on Dec. 24 and Dec. 31, 2015.

Ayes – Pollard, Hunt, Scanlon, O'Hara and Paul

Carried

Discussion of Renovation of Town Hall and Highway Garage: Supervisor Paul stated the reasons that we need a new Highway Garage and a renovated Town Hall.

Reasons we need a new Highway Garage:

- No ventilation
- Age of Current building
- Door openings small for newer, larger trucks
- No insulation

- No DEC/OSHA required Wash Bay

Reasons we need a Renovated Town Hall:

- Only 1 egress on the 2nd floor in case of fire
- Four (4) offices on second floor not ADA compliant; the Codes Office, the Assessor's Office, The Planning/Zoning Office and the Parks and Recreation Office
- Court Room non compliant on several levels; lack of holding area, not enough seats, no raised bench and lack of conference room for client/attorney meetings and DA meetings
- No privacy at Town Clerk's Counter

Councilor O'Hara thanked Supervisor Paul for all the work that she has put into meeting with different people and working on the buildings project.

Bernie Montgomery, Frank Gay Road, stated that the Citizens Advisory Committee did what was asked of them last year in looking into different possibilities for the Town Hall and Highway Garage. He feels that this building is a fire trap.

Highway Resolution (added item): Don MacLachlan, Highway Superintendent, had to leave the meeting early and asked Jim Gascon, Town Attorney, to present to the Board a resolution from the NYSCHSA (New York State County Highway Superintendents Association) and the NYSAOTSOH (New York State Association of Towns Superintendent of Highways) asking the State to distribute monies collected from gas taxes and auto fees equally between the NYSDOT (New York State Department of Transportation) and the MTA (Metropolitan Transportation Authority). This will be on the agenda for the Dec. 3, 2015 meeting.

Items from the Board

Councilor Pollard attended a meeting on Solar Energy. She stated that now it will be battery and that the door is closing on Municipalities receiving money.

Supervisor Paul stated that the tree lighting is going to be held on Thursday, December 3, 2015 at 6:00 pm. Councilor Pollard stated that she would do the announcing.

Supervisor Paul mentioned that the cost of a legal sized 4-drawer fire proof file cabinet would be \$800 & would only protect the items inside for an hour in a fire. The safe with the door closed is a much better protection for the non-replaceable items inside. The cost to refurbish the safe door so it could be used again is between \$400 & \$700 @ a rate of \$100/hour.

Councilor O'Hara thanked Chris Mallone, Skaneateles Journal, for covering the Town and Village Meetings and other events.

Items from the Floor

Stephen Knapp, MAVES, thanked Councilor Scanlon for his help in being the liaison for the Town Board.

Councilor Hunt made a motion seconded by Councilor Pollard to adjourn the Marcellus Town Board meeting at 9:10 P.M.

Ayes – Pollard, Hunt, Scanlon, O'Hara and Paul

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk



TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

November 5, 2015

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, November 5, 2015, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
Kevin F. O'Hara, Councilor
John Scanlon, Councilor
Karen Pollard, Councilor
Chris Hunt, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; John Houser, Codes Officer; Christopher Mallone, Skaneateles Journal; Abbi Grosso, M. Ossit, Laura Prioletti, Tom Lathrop, Bill Southern, Fran Eibert, Mike Ossit, Laurie Stevens, John Cusick, Susan Dennis; Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

A motion was made by Councilor Scanlon and seconded by Councilor Hunt to change the order of the Public Hearings. The Public Hearing for the Preliminary Budget will go before the Public Hearing for the Local Law – Overriding the Tax Levy. Also the adoption of the Budget and the Local Law will depend on the outcome of the Public Hearings.

Ayes – Scanlon, Hunt, Paul, O'Hara and Pollard

Carried

Public Hearing – Preliminary Budget: Supervisor Paul opened the Public Hearing at 7:05 pm and reviewed some of the items. There were a number of uncontrollable increases regarding insurance. Supervisor Paul then asked the residents if they had anything to say in favor or against the Budget, no one said anything. Supervisor Paul then asked the Board if they had anything to say in favor or against it. A discussion ensued about different programs that could be cut and/or added. The Public Hearing was closed at 7:40 pm.

TOWN OF MARCELLUS
OFFICIAL NOTICE
OF PUBLIC HEARING
PRELIMINARY BUDGET

NOTICE IS HEREBY GIVEN that the preliminary budget of the Town of Marcellus, including Fire Contract for the fiscal year starting January 1, 2016 has been completed and filed in the office of the Town Clerk, 24 East Main Street, Marcellus, New York, where it is available for inspection by any interested person during office hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Marcellus will meet and review said preliminary budget and hold a public hearing thereon at the Marcellus Town Hall, 24 E. Main

Street, Marcellus, New York at 7:00 P.M. on the 5th day of November, 2015, and at such hearing any person may be heard in favor of or against the preliminary budget as compiled of, for or against any item or items therein contained.

FURTHER NOTICE is given that pursuant to Real Property Tax Law Section 495, the Exemption report that shows total assessed value on the final assessment roll that was used in the budgetary process that is exempt from taxation is on file with the Preliminary 2016 Budget.

PURSUANT TO to Section 108 of the Town Law, the proposed salaries of the following Town Officers are hereby specified as follows: Supervisor \$10,000., Town Justices (2) each \$15,412., Councilors (4) each \$6,120., Town Clerk \$39,020., Superintendent of Highways \$56,064., Tax Collector \$9,870.

By Order of the Town Board
Dated: October 23, 2015
Sandra H. Taylor, Town Clerk
Town of Marcellus

Public Hearing – Tax Cap Levy: Supervisor Paul opened up the Public Hearing for the Tax Cap Levy at 7:40 pm and asked if anyone was in favor or against it. Bill Southern, Sheehan Road, stated that he is in favor of Overriding the Tax Cap Levy. No one else spoke for or against the Tax Cap Levy. The Public Hearing was closed at 7:42 pm.

**NOTICE OF PUBLIC HEARING
TOWN OF MARCELLUS**

NOTICE IS HEREBY GIVEN that there has been presented to the Town Board of the Town of Marcellus, New York, at a regular meeting thereof held on October 22, 2015, proposed Local Law No. D-2015, titled, "A Local Law Overriding the Tax Levy Limit Established in General Municipal Law §3-c in the Town of Marcellus." Said Local Law, if enacted, will override the limit on the amount of real property taxes that may be levied by the Town of Marcellus and allow the Town of Marcellus to adopt a Town budget for the fiscal year 2016 in excess of the "tax levy limit." The full text of said Local Law is on file at the Town Clerk's Office at the Town Hall located at 24 East Main Street, Marcellus, New York for inspection by all interested persons.

NOTICE IS FURTHER GIVEN that on October 22, 2015, the Town Board determined that this proposed Local Law is an unlisted action and will have no significant adverse impact on the environment (SEQR).

NOTICE IS FURTHER GIVEN that the Town Board will hold a public hearing on the proposed Local Law at the said Town Offices on November 5, 2015, at 7:00 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested will be heard.

DATED: October 22, 2015

SANDY TAYLOR, Town Clerk

Acceptance of Minutes: Councilor Pollard made a motion seconded by Councilor Hunt to accept the Supervisor's Budget Meeting Minutes from Oct. 7, Oct. 14 and Oct. 21, 2015. Also to accept the Town Clerk's minutes from the Oct. 8 Board Meeting and the Oct. 22 Workshop Meeting.

Ayes – Scanlon, Hunt, Paul, O'Hara and Pollard.

Carried.

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #11 as of October 30, 2015, Claims #143127-143155.

	<u>Expenses</u>
General Fund	\$21,027.33
General Fund – Part Town	413.10
Highway – Town Wide	26,127.62
Trust & Agency	<u>657.50</u>
 Total	 \$48,225.55

Bills paid between meetings: The following were paid on October 30, 2015

Voucher	Company	Amount
143109	NYSEG	\$58.33
143110	NYSEG	20.32
143111	NYSEG	18.40
143112	NYSEG	30.39
143113	NYSEG	169.94
143114	NYSEG	62.99
143124	NYSEG	18.33
143125	NYSEG	23.62
143126	Constellation	62.04
143183	Constellation	<u>7.26</u>
 Total		 471.62

Board Members were given copies of the Activity Report as of October 29, 2015 and monthly statement of bank balances as of September 2015.

	<u>Total Revenue</u>	<u>Total Expense</u>
General Fund	\$1,263,572.58	\$914,679.04
General Fund – Part Town	184,975.22	108,796.90
Highway – Town Wide	534,167.00	269,779.95
Highway – Part Town	317,351.53	363,306.96
Fire District	584,289.80	563,135.00
Hydrant	64,313.00	64,046.26
Ambulance Fund	283,241.25	282,188.00

Sewer District	274,423.50	15,000.00
Water District	209,877.00	185,715.12

Budget Adjustments:

From: A.1110.1200	Clerk 1	\$2,300.00
To: A.5182.4000	Street Lighting	2,300.00
From: A.1440.4000	Engineering Contract	75.00
To: A.7510.4000	Historian Contract	75.00
From: B.8010.4000	Zoning Contract	382.00
To: B.9060.8004	Dental Insurance	382.00
From: B.8010.4000	Zoning Contract	225.00
To: B.8020.4000	Planning Contract	225.00
From: DA.5130.4000	Machinery Contract	407.00
To: DA. 9060.8004	Dental Insurance	407.00

Councilor O'Hara made a motion seconded by Councilor Hunt to approve and pay the bills, approve the monthly activity report as of Oct. 29, 2015 and the monthly statement of bank balances as of September 2015.

Ayes – Scanlon, Hunt, Paul, O'Hara and Pollard Carried

MOU – Memo of Understanding: Councilor Scanlon made a motion seconded by Supervisor Paul to approve the MOU between the Town, Village and Bill and Sandy Masters on Maple Road. This is in regards to the Masters allowing the Town and Village to dump debris on their land.

Ayes – Scanlon, Hunt, Paul, O'Hara and Pollard Carried

Adopt Resolution to Override the Tax Levy:

**TOWN OF MARCELLUS
TOWN BOARD RESOLUTION**

November 5, 2015

The following resolution was offered by Supervisor Paul who moved its adoption, seconded by Councilor Hunt, to wit:

WHEREAS, pursuant to the provisions of the Municipal Home Rule Law, a proposed local law titled Local Law No. D-2015, "A Local Law Overriding the Tax Levy Limit Established in General Municipal Law §3-c in the Town of Marcellus," was presented and introduced at a regular meeting of the Town Board of the Town of Marcellus held on October 22, 2015; and

WHEREAS, a public hearing was held on such proposed local law on this 9th day of November, 2015, by the Town Board of the Town of Marcellus and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Marcellus in its final form in the manner required by Section 20 of the Municipal Home Rule of the State of New York; and

WHEREAS, the enactment of Proposed Local Law No. D-2015 has previously been determined to be an unlisted action and will have no significant effect on the environment thus concluding the SEQR review process; and

WHEREAS, it is in the public interest to enact said Proposed Local Law No. D-2015.

NOW, THEREFORE, it is

RESOLVED, that the Town Board of the Town of Marcellus, Onondaga County, New York, does hereby enact proposed Local Law No. D-2015 as Local Law No. 4-2015 as follows:

**“TOWN OF MARCELLUS
LOCAL LAW NO. 4 of 2015**

**A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT ESTABLISHED
IN GENERAL MUNICIPAL LAW §3-C IN THE TOWN OF MARCELLUS**

Be it enacted by the Town Board of the Town of Marcellus as follows:

Section 1. LEGISLATIVE INTENT

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Marcellus, County of Onondaga pursuant to General Municipal Law § 3-c, and to allow the Town of Marcellus to adopt a Town budget for (a) Town purposes; (b) fire protection districts; and (c) any other special or improvement district governed by the Town Board for the fiscal year 2016, that requires a real property tax levy in excess of the “tax levy limit” as defined by the General Municipal Law § 3-c.

Section 2. AUTHORITY

This local law is adopted pursuant to Subdivision 5 of the General municipal Law § 3-c, which expressly authorizes the Town Board to override the tax levy limit by the adoption of a local law approved by a vote of sixty percent (60%) of the Town Board.

Section 3. TAX LEVY LIMIT OVERRIDE

The Town Board of the Town of Marcellus, County of Onondaga, is hereby authorized to adopt a budget for the fiscal year 2016 that requires a real property tax levy in excess of the limit specified in General Municipal Law § 3-c.

Section 4. SEVERABILITY

If any clause, sentence, paragraph, section, article or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operations to the clause, sentence, paragraph, section, article, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 5. EFFECTIVE DATE

This Local Law shall take effect upon filing with the Secretary of State.”

The question of the adoption of the foregoing resolution was duly put to a vote, the vote was as follows:

John Scanlon	Councilor	Voted	Yes
Chris Hunt	Councilor	Voted	Yes
Kevin O’Hara	Councilor	Voted	Yes
Karen Pollard	Councilor	Voted	Yes
Mary Jo Paul	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: November 5, 2015

Adopt 2016 Budget: Councilor Scanlon made a motion seconded by Councilor Pollard to adopt the 2016 Budget for the Town of Marcellus.

Ayes – Scanlon, Hunt, Paul, O’Hara and Pollard Carried

Door Approval: John Houser, Codes Officer, contacted 4 contractors for bids for the main side entrance door and the side door. He only received one quote from Scalice Construction for a total of \$21,370.00. Councilor Hunt made a motion seconded by Councilor Pollard to approve the bid from Scalice Construction to replace the two side doors on the Town Hall at a cost of \$21,370.00.

Ayes – Scanlon, Hunt, Paul, O’Hara and Pollard Carried

Supervisor’s Updates: Supervisor Paul had the following updates:

John Houser, Codes Officer, has volunteered to be Chairman for the Storm Water Coalition.

A big Thank You to Donnie and his crew, and also to Gregg and Ryan from the Village for a great job reroofing the Welcome Center at the Park. This saved the Town a lot of money.

Happy Birthday to our esteemed Town Council, Jim Gascon, on his birthday earlier this week.

The exterior fire alarm is fixed at no cost to the town. It is under contract. There is no need to pay to upgrade to monitored system at this time.

OCWA/DAM renovated and review of Emergency plan.

Congratulations to Chocolate Pizza Company on their move to the new expanded building.

Reminder the Town Hall will be closed on Wednesday, November 11, 2015 – Veterans Day.

Items from the Floor: Phil Coccia, Recreation Director, asked if everyone noticed the new entrance to the Park on Platt Road.

Councilor Hunt made a motion seconded by Councilor Scanlon to adjourn the Marcellus Town Board meeting at 8:10 P.M.

Ayes – Scanlon, Hunt, Paul, O'Hara and Pollard

Carried.

Respectfully submitted,

Sandy Taylor, Town Clerk

Tom Shea
Marcellus Senior HS
1 Mustang Hill
Marcellus NY 13108

RECEIVED

NOV 16 2015

MARCELLUS TOWN CLERK

Mr. Phil Coccia

Marcellus Town Hall
24 East Main Street
Marcellus, NY 13108

Dear Mr. Coccia:

Again this year, the Teen Institute conference was a great success. Thirteen Marcellus High School students participated; nine as first year participants and three as returning Youth Staff leaders. The impact that this experience had on all (including me) was profound. For three days our youth participated alongside their peers from other high schools students received training on how to become positive role models. Our group returned home with new attitudes, inspired to apply their skills throughout the district and in our community.

The short term goals of the group include activities to promote the "Great American Smoke-Out" and to showcase the TI conference to high school students. We will continue to engage KCH and DMS students with anti-bullying messages and promote positive lifestyle choices. We will also team with TI groups from Westhill, Lafayette, Fabius Pompey, Tully, CNS and Fowler to work on cooperative projects. Our Marcellus youth will take a leading role, inspiring other kids through CNY with the powerful TI message.

Year after year, Teen Institute has been an overwhelmingly positive experience for our students. Participants have been given opportunities to return as to TI as leaders, their experiences have bolstered their skills as well as their resumes. You and The Town of Marcellus have been vital to our success by providing a bulk of the funding our group needs to attend the conference. On behalf of the students and our school, I want to extend my heartfelt gratitude for your continued support.

Sincerely,



Tom Shea

MHS TI Advisor



Reagan Companies

Risk Management and Investment Services

AUTO • HOME • BUSINESS • BOND • LIFE • FINANCIAL SERVICES • GROUP HEALTH

November 6, 2015

Town Of Marcellus
24 East Main Street
Marcellus, NY 13108

RE: Workers Compensation quotes for 1/1/16

Dear Town Board Members:

For your upcoming Workers Compensation coverage I have approached the following markets on your behalf. For each of the companies I have provided pricing and notes for each program. There are benefits and disadvantages to each program that we should discuss prior to making a decision on your carrier of choice.

	<u>Perma</u>	<u>Comp Alliance</u>	<u>State Fund</u>
Municipal (highway etc)	\$ 47,245	\$ 40,216	\$ 56,957
Volunteer Firefighters	\$ 61,325	\$ 41,791	\$ 70,155
Volunteer Ambulance	<u>NA</u>	<u>\$ 10,305</u>	<u>\$ 14,801</u>
	\$110,694	\$92,312	\$141,913

Perma:

1. This is your current carrier and they have not provided a quote for the Volunteer Ambulance. If we could obtain the articles of incorporation they will submit to the Workers Compensation Board to get approval.
2. Under the Perma proposal a credit of \$2,171 is available if premium is paid in full.
3. This program is not included in the NYS Guarantee Fund. If Perma were to have financial issues and go under the Town could be responsible for paying its own claims. They would not be responsible for other members claims.

Comp Alliance:

1. The payrolls used by this program do not match the payrolls used by the other programs. We asked the underwriter why the difference and was told that they review the budgets every year and determine the payrolls (exposure) from the budget. The underwriter stated that there is no audit at the end of the year so the premium will not change.
2. This program is not included in the NYS Guarantee Fund and includes a joint and several provision. Under this provision if the Comp Alliance were to go under the Town would be held liable for both its own and other members claims. My suggestion would be to review financial statement prior to joining.

James P. Reagan Agency Inc., 8 E. Main Street, P.O. Box 191, Marcellus, N.Y. 13108-0191

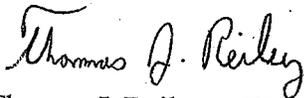
(315) 673-2094 (800) 777-2094 Fax (315) 673-1121

www.ReaganInsurance.com

State Fund:

1. This proposal is through the Glatfelter Brokerage Services and the Public Entities Safety Group 497. This group has a common expiration date of 7/1 so the first policy period would be a short term with dates of 1/1/16 to 7/1/16.
2. All members of this group are eligible for dividends based upon the loss history of the group. The 5 year dividend average in this program has been 23.5%. While dividends cannot be guaranteed the Town could receive a credit of \$27,414 (based up 23.5%). If this were to occur the total cost for this program would be \$114,499.
3. This program is covered by the NYS Guarantee Fund.

Sincerely,



Thomas J. Reiley, ARM
Commercial Risk Manager (315) 673-5317
Tom.Reiley@ReaganCompanies.com

TJR/1304653

Whereas, a reliable transportation infrastructure is vital for the safety of New York's travelling public and its economy; and

Whereas, 85 percent of New York's roads and bridges are maintained by local governments; and

Whereas, despite well-timed and targeted preventative maintenance treatments, the age and condition of many of our locally-owned transportation assets means that they are beyond preservation and in need of much more costly rehabilitation and reconstruction; and

Whereas, estimates by the State Comptroller, DOT and independent studies show a large portion of road mileage is deteriorating and many bridges in the state are rated structurally deficient and functionally obsolete; and

Whereas, the State Comptroller estimates that there will be \$89 billion in unmet local infrastructure needs over the next 20 years; and

Whereas, the New York State Association of Town Superintendents of Highways commissioned its own fifteen year analysis that indicates an annual funding gap of \$1.3 billion for the local system (excluding NYC) alone; and

Whereas, funding for our local system has been far short of what is needed and we've fallen further and further behind in maintaining the vast and aging transportation infrastructure over this long period with severe consequences for conditions ratings; and

Whereas, the New York State Consolidated Local Street and Highway Program (CHIPS) provides essential funding for every municipality in the state and is part of the New York State Department of Transportation (NYSDOT) capital program; and

Whereas, in the early 1990's the Governor and Legislature created the Dedicated Highway and Bridge Trust Fund (DHBTF) to pay for the NYSDOT capital program and the Dedicated Mass Transit Trust Fund (DMTTF) to assist with the Metropolitan Transportation Authority (MTA) and other transit systems' capital programs; and

Whereas, when the DHBTF was created, it was agreed that the NYSDOT and MTA five-year capital programs would be similar in size and would be negotiated concurrently; and

Whereas, through 2005-09, both five-year capital programs were similar in size and adopted within months of each other; and

Whereas, in 2010 the Executive and Legislature broke traditional parity and enacted a five-year capital program for the MTA but not the DOT; NOW THEREFORE BE IT

RESOLVED, that the Town of Marcellus calls upon the Governor and the state Legislature to make additional state funding and resources available at levels that accurately reflect the critical needs of local roads and bridges; and increase CHIPS funding in the 2016-17 state budget; and **BE IT FURTHER**

RESOLVED, that the Town of Marcellus calls upon the Governor, and members of the state Legislature to fully fund and submit a new NYSDOT five-year transportation capital plan; and **BE IT FURTHER**

RESOLVED, that the Town of Marcellus calls upon the Governor and members of the state Legislature to recognize the equality of roads, bridges and transit by restoring funding equality between the MTA and NYSDOT five-year programs and by voting on the plans simultaneously.

Supervisor
Mary Jo Paul

Councilors
Kevin O'Hara
Chris Hunt
John Scanlon
Karen Pollard



Town Clerk
Sandy Taylor

Tax Collector
Elaine Potter

Highway Superintendent
Donald MacLachlan

MARCELLUS

— New York —

November 20, 2015

Wayne LaFrance
Mark Mareane
Lake Architectural
24 Maple Street
Marcellus, NY 13108

On behalf of the Marcellus Town Board, the Town of Marcellus taxpayers and myself, I offer our most sincere thanks and appreciation for unselfishly helping us determine whether a much needed renovation project involving both the Town Highway Garage and the Town Hall is even doable at this time.

Your design abilities and cost calculations will aid the Town Board in making a decision as to whether or not to proceed. If we had paid for these services the monies spent would have at best reduced what we could contribute to moving the project forward. At worse, it would have been a waste of money if the answer to whether we could afford to move forward was "NO".

Once again your firm has stepped up to help local government make better decisions for their constituents. Your invaluable contribution to our community must be acknowledged and cited.

Most sincere thanks,

The Marcellus Town Board

John
Scanlon

Chris
Hunt

Karen
Pollard

Kevin
O'Hara

Mary Jo
Paul

24 East Main Street
Marcellus, New York 13108

315-673-3269
fax 315-673-9102



Code Enforcement Disaster Assistance Response

EMPLOYER RELEASE FORM

The below named individual has applied to participate in the New York State Code Enforcement Disaster Assistance Response (CEDAR) program. CEDAR provides volunteer Code Enforcement Officials and registered Design Professionals that conduct rapid evaluations on buildings that have been damaged as a result of a disaster. The information this program provides to that community is invaluable in the recovery phase following such an event. The data collected can be used to speed up the application process for funding, and assist in the decision making process to allow residents and building owners to return to their homes and businesses. The program is available to all communities within New York State. In the wake of the catastrophic storms in 2011 and again in 2012; CEDAR responders spent a total of 24 days in the field, evaluating nearly 26,000 buildings. The CEDAR volunteers are provided with workman's compensation and indemnified by New York State while deployed.

By signing this Employer Release Form you are indicating that you will support the individual's participation in the CEDAR program. This includes their occasional training, drills, and more importantly, responding to assist a community that is in need following a disaster. The responders are typically deployed for a three day period.

Thank you for your support.

Employee: _____

Municipal Executive: _____

Title: _____

Date: _____