

**TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES**

Thursday, Jan. 28, 2016

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on January 28, 2016, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen Pollard, Supervisor
Kevin F. O'Hara, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Terance Walsh, Attorney; Phil Coccia, Recreation Director; Don MacLachlan, Highway Superintendent; Bill Southern, Madison McElroy, Tara Chalupricki, Fran Eibert, John Scanlon and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

Supervisor Pollard remembered Jean Schneider. She was the Court Clerk in Marcellus for many years.

BUSINESS SESSION:

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #1 as of January 22, 2016, Claim #'s 143471-143497, 143508-143535 and 143545

	<u>Expenses</u>
General Fund	\$47,118.99
General Fund – Part Town	3,375.51
Highway – Town Wide	9,058.68
Fire District	141,306.80
Ambulance Fund	70,987.75
Water District	35,275.00
Trust & Agency	<u>3,403.47</u>
Total	\$310,526.20

Bills paid between meetings: The following bills were paid on Jan. 21, 2016.

<u>Voucher Number</u>	<u>Vendor Name</u>	<u>Amount</u>
143468	NYSEG	\$209.27
143469	NYSEG	504.17
143470	CONSTELLATION	481.76
143506	CONSTELLATION	218.42
143507	CONSTELLATION	<u>121.91</u>
Total		\$1,535.53

Councilor Stevens made a motion seconded by Councilor Hunt to approve and pay the bills.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

ADJOURN: Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Business Meeting and go into the Workshop Session at 7:05.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

WORKSHOP AGENDA:

Don MacLachlan, Highway Superintendent, gave board members a summary on the two trucks that he would like to purchase. They are a 2014 Terrastar 4 x 4 and a 2015 Terrastar 4 x 4 Extended Cab. These two would replace 2 pickup trucks and 2 dump trucks. The money has already been allocated for the purchase of the trucks. Once he buys these two, he would like to put the other ones on Auctions International. This will be put on the Feb. 8, 2016 agenda.

Discussion Agenda

Peddler’s Law: The board members were given a copy of the proposed Peddlers law from last year. Supervisor Pollard asked that the board members review them so that they could discuss any changes that they would like to see changed. Supervisor Pollard will contact the other Town Supervisors and ask what their laws state regarding peddlers.

Onondaga Heating: The boiler hasn’t been cleaned since March of 2015. Supervisor Pollard checked with Onondaga Heating and since we are so late in the heating year, they will come and clean and service the boiler with a follow-up in March at a cost of \$225. Any repairs to the system will be done on a time – and – material basis at the normal rate of \$110 per hour plus parts.

Sheriff’s Letter: Supervisor Pollard received a letter from Sheriff Eugene J. Conway stating that he would like to help strengthen the relationship between the Sheriff’s and the communities. One of his deputies contacted Supervisor Pollard. She will return the call tomorrow and will let the board members know when the meeting will take place.

Teen Institute: After some discussion regarding Teen Institute, Phil Coccia, Recreation Director, stated that he will contact Tom Shea, MHS TI (Marcellus High School, Teen Institute) Advisor, to schedule a meeting to find out more about Teen Institute.

Grant from Senator DeFrancisco: Supervisor Pollard reminded the Board about the grant from Senator DeFranciso, and to keep in mind any ideas that we could use the money for. Councilor Stevens suggested new windows for the Town Hall and Supervisor Pollard thought about new lights in the Town Hall. Supervisor Pollard asks that the Board continue to think about ideas.

OCWA Meeting: Supervisor Pollard, Don MacLachlan, Highway Superintendent, and Mike Ossit, Deputy Highway Superintendent, went to a meeting regarding the Dam on Otisco Lake. The informational meeting was discussing the Otisco Lake Dam, and what emergency plan is in place if the dam were to give way. There is a three – ring binder at

the Town Hall for the Board to look at regarding this. Supervisor Pollard said that there will be many more meetings and more information will be coming, but it is something that the Town needs to be thinking about. The information gives different scenarios and the Town should have a plan for each one.

Paper Mill: The board received a memo from Terrance Walsh, Attorney filling in for Jim Gascon. This is in regards to the condemnation proceedings against the Paper Mill. After some discussion, the board decided to ask the Town Attorney to draw up a resolution for the February 8, 2016 meeting to start the condemnation process.

Department Liaisons: Supervisor Pollard feels that Department Liaisons for the Park & Recreation Department, MAVES, Fire Department and Codes is a good idea. She will assign each Board Member to be a liaison for each department at the Feb. 8, 2016 meeting.

Concensus (added item): Supervisor Pollard stated that there were two articles in the paper regarding the Concensus. What the long term plan is, is to condense services and streamline more Towns/Villages and Counties. Supervisor Pollard attended a meeting regarding this and the County hopes to have a plan to the public by May. There will be more public meeting on this issue.

Items from the Board: None

Items from the Floor:

John Houser, Codes Officer, stated that he might have information regarding the Emergency Plan in his office for the Otisco Lake Dam.

John Scanlon, Slate Hill Road, asked some questions regarding a couple of vouchers.

Councilor Cusick made a motion seconded by Councilor Stevens to adjourn the Marcellus Town Board Workshop meeting at 8:00 P.M.

Ayes- Pollard, Stevens, Hunt, O'Hara and Cusick Carried

Phil Coccia, Recreation Director, stated that at a Workshop Meeting the Board can discuss anything they want.

Respectfully submitted,

Sandy Taylor, Town Clerk