

TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES

Thursday, February 25, 2016

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, February 25, 2016, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen Pollard, Supervisor
Kevin F. O’Hara, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Rich Andino; Legal Representation, Don MacLachlan; Highway Superintendent, Phil Coccia; Recreation Director, Tom Lathrop, Bill Southern, Karen Cotter, Susan Dennis; Deputy Town Clerk and Sandy Taylor.

Supervisor Pollard opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #2 as of February 24, 2016. Claim #’ 143599-143614, 143616-143627, 143636-143667.

	<u>Expenses</u>
General Fund	\$ 23,722.63
General Fund – Part Town	2,953.15
Highway – Town Wide	33,030.66
Water District	33,696.28
Trust & Agency	<u>7,915.20</u>
 Total	 \$101,317.92

Councilor Stevens made a motion seconded by Councilor Cusick to approve and pay the bills.
Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Adjourn Regular Board Meeting: Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Business Session and go into the Workshop Session at 7:02 pm.
Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

WORKSHOP AGENDA

Grant from Senator DeFrancisco: Supervisor Pollard spoke with someone from Senator DeFrancisco’s office. There is no time limit on getting the paperwork in for the grant. Don MacLachlan, Highway Superintendent, has an idea about a three bay addition to the Highway Garage. Supervisor Pollard and the board like this idea. This will be put on the March 14, 2016 agenda for a vote.

Highway Inventory: Don MacLachlan, Highway Superintendent, supplied an inventory list to the Town Board. He will compare the inventory list from Reagan Insurance to be sure that we have everything insured properly. He will also work with someone from the Park Department to compare their inventory.

2016 Community Development Funding: The Town has received information about receiving a Community Development Grant with a maximum amount of \$50,000. This grant money must benefit either the elderly or the handicapped. Supervisor Pollard and Phil Coccia, Recreation Director, came up with an idea of making a park area for the handicapped down where The Paper Mill is. The Board is asked to come up with some ideas or just not apply for the Grant this year.

2015-2016 JCAP GRANT: (JCAP – Justice Court Assistance Program). The Town was approved for \$15,000 through the JCAP Program. One idea for this money was to widen the ramp and enlarge the area outside the side entrance to the Town Hall. This will be put on the March 14, 2016 agenda for further discussion.

Marcellus Park Grant: This Grant money (\$37,000) is being used to update the bathrooms at the Stone Mill and Creek Hollow Pavilions at Marcellus Park. They will be updating them with new toilets and tiles. A SEQR (State Environmental Quality Review Act) will be required. This will be put on the March 14, 2016 agenda.

Park Sign: Phil Coccia, Recreation Director, stated that he is going to order two Town of Marcellus Park signs. He is going to put one on the Park Street entrance and one on the Platt Road entrance. These signs say:

Town of Marcellus Park
Established in August 1936
Town acquired park on August 8, 1995

Compensation Time: A discussion took place regarding Compensation Time for the salaried employees. Some Councilors feel that Comp Time should be used by the end of the calendar year and not be carried over into the next year. No decisions were made at this time, but the Board will be looking into how much accumulated Comp Time employees are acquiring.

Peddlers Law: Supervisor Pollard said that she spoke with a deputy from the Sheriff's Department regarding the Peddlers Law. The attorney will send over a draft that other towns use for Peddlers. This will be on a future agenda for review.

Friends of the Park (Added Item): Donna Nolan, Friends of the Park, shared pictures of the Fitness equipment that the Friends would like to have installed on a trail at the Park. The trail is near ball field three. Supervisor Pollard checked with the insurance and if the equipment is properly installed and signage on how to use the equipment is there, accidents would be covered. The equipment is geared for people age 50 and older. This will be put on the March 14, 2016 agenda for voting.

Items from the Board : None

Items from the Floor: None

Executive Session: Councilor Stevens made a motion seconded by Councilor O'Hara to enter into Executive Session. Supervisor Pollard stated that the purpose of the Executive Session is to discuss a personnel matter which includes the confidential discussion of an employee's medical condition and includes matters which may cause embarrassment to the employee and which deal with matters of a private nature.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

Adjourn Town Board Meeting: Councilor O'Hara made a motion seconded by Councilor Stevens to adjourn the Marcellus Town Board meeting at 8:10 P.M.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

Adjourn Executive Session: Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Executive Session at 8:45 PM.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk