

MARCELLUS TOWN BOARD AGENDA
March 14, 2016

CALL TO ORDER

SALUTE TO FLAG

- I. Accept Town Clerk's minutes of previous meetings.
- II. Audit of Bills
- III. OLD BUSINESS
 - A) Grant from DeFrancisco
 - B) JCAP Grant
 - C) Park Grant - \$37,000
 - D) Fitness Program Equipment
- III. NEW BUSINESS
 - A) Expenditure of Highway Moneys ✓
 - B) Quotes for Trash Days ✓
 - C) Rental of Highway Equipment ✓
 - D) Fire Dept. – Jack Cross
 - E) Town Clerk To attend Conference
 - F) Request for Speed Limit Reduction
 - G) Request for Susan Mezey
 - H) Recreation – Bingo Bus Contact

Discussion Agenda

- A. Supervisor's Update
- B. Items from the Board
- C. Items from the Floor

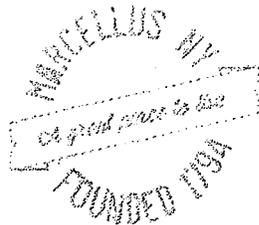
Adjournment

NOTE: This is a tentative agenda and is subject to change.

Future Meeting Dates:

Town Workshop Meeting – Thursday – March 24, 2016 – 7:00 pm- Town Hall
Planning/Zoning Board Meeting – Monday, April 4, 2016 – 7:00 pm – Town Hall
Town Board Meeting – Monday, April 11, 2016 – 7:00 pm – Town Hall

TOWN OF MARCELLUS LETTER HEAD
Karen Pollard, Supervisor



March 7, 2016

Senator John A. DeFrancisco
DISTRICT OFFICE
333 East Washington Street 800 State Office Building
Syracuse, NY 13202

ALBANY OFFICE
RM 416 Capitol
Albany, NY 12247

RE: Town Highway Garage Improvements
Town of Marcellus, Onondaga County
GRANT OPPORTUNITY

Dear Senator DeFrancisco:

On behalf of the Town of Marcellus, I am writing to express an interest in pursuing a \$50,000 grant opportunity that your office brought to my attention. The Town Highway Department is currently evaluating the construction of a garage addition as part of an on-going program that includes bringing our 1950's-era building into compliance with current State and federal environmental and safety regulations.

Specifically, over the past two years, the highway department has installed an oil/water separator and connected the building to the Village of Marcellus's municipal sewers. The proposed scope of this current project is comprised of the following:

- Constructing a 3,000 square-foot, 3-bay garage addition that includes improved air (exhaust) handling and lighting systems.
- Providing widened service bays that include a vehicle wash bay, functional vehicle service bay and heated large equipment storage bay. The widened bays would be able to accommodate today's plow trucks, including the wing system.
- By including widened service bays, we will also provide greater wall clearance and service access that is not available today and is an employee safety concern.

Senator John A. DeFrancisco
Grant Opportunity Letter
March 7, 2016

- The vehicle wash bay will be appropriately connected to the new oil/water separator system, which is consistent with State DEC regulations and current directives.

A preliminary site plan, project cost estimate and representative photographs are enclosed for your review. Please note that our Town highway crews intend to provide as much construction support, as possible to minimize project cost impacts to the tax payers.

If you or any of your staff would like to tour our highway garage, our highway superintendent, Don MacLachlan, and I can be available anytime. My office number is (315) 673-1309 and Don's cell phone number is (315) 415-9108. Thank you again for this grant opportunity and I look forward to working with you on this project and meeting with you at some point in the future.

Sincerely,

Town of Marcellus

Karen Pollard
Town Supervisor

Enclosure(s)

Cc: Donald MacLachlan, Town Highway Superintendent

ENGINEER'S OPINION OF COSTS WORKSHEET

DRAFT



| | | | |
|----------------|--|-----------------|---------|
| PROJECT TITLE: | Highway Garage Addition | ESTIMATED BY: | SPH |
| LOCATION: | Town of Marcellus, Onondaga County | CHECKED BY: | JED |
| CLIENT: | Town of Marcellus - Highway Department | TDK PROJECT NO: | 2014022 |

**Opinion of Probable Costs
Highway Garage Addition**

General Project Description: This cost worksheet pertains to the construction of a 50' x 60' x 20' (eave) high, 3-bay garage addition to be constructed at the Town of Marcellus highway garage. It is intended to provide 2 general service vehicle bays and one wash bay. The building will be insulated and heated. Depending on the final design, it may either be directly connected to the existing garage structure or provided with a short stand off. Geotechnical conditions are known with bedrock at 30 inches and a new oil/water separator has already been installed to service the proposed facility.

| ITEM NO. | DESCRIPTION | QUANTITY | UNITS | COST PER UNIT | ESTIMATED AMOUNT |
|---|--|----------|-------|---------------|----------------------|
| 1 | SIDE PREPARATION (by Town Crews) | 1 | LS | | |
| a. | Demolition of existing structure | | | | |
| b. | Foundation Pad Preparation | | | | |
| c. | Erosion & Sediment Control | | | | |
| 2 | BUILDING | 3000 | SP | \$ 40.00 | \$ 120,000.00 |
| a. | 50' x 60' floor plan with 18' eave height (timber frame) | | | | |
| b. | Standing Seam Metal Roof at 2:12 pitch | | | | |
| c. | Insulated Wall Panels | | | | |
| d. | 12" Thick Slab on Grade | | | | |
| e. | 3 - 16' x 14' Garage Doors | | | | |
| f. | 2 Man Doors | | | | |
| g. | Mechanicals (heat/ventilation) | | | | |
| 5 | MISCELLANEOUS (future - by Town crews) | 1 | LS | | |
| a. | Electrical / lighting | | | | |
| b. | Plumbing | | | | |
| SUBTOTAL - CONSTRUCTION COSTS | | | | | \$ 120,000.00 |
| ENGINEERING FEES | | | | | \$ 15,000.00 |
| <i>(Building Design Plans & Specifications, Construction-Phase Assistance - Town and Contractor(s))</i> | | | | | |
| CONTINGENCY @ ~15 % | | | | | \$ 12,000.00 |
| TOTAL ESTIMATED COST | | | | | \$ 147,000.00 |

Notes:

Costs include the following:

- NYSDOL prevailing wage rates apply.
- Miscellaneous building interior building / utility finish by Town crews or local contractors.

FEATURES ARE
RED.

CATCH BASIN
(SEDIMENT TRAP),
TYP.

OFFICES

BATH
ROOM

TOWN OF
MARCELLUS
HIGHWAY
GARAGE

CB

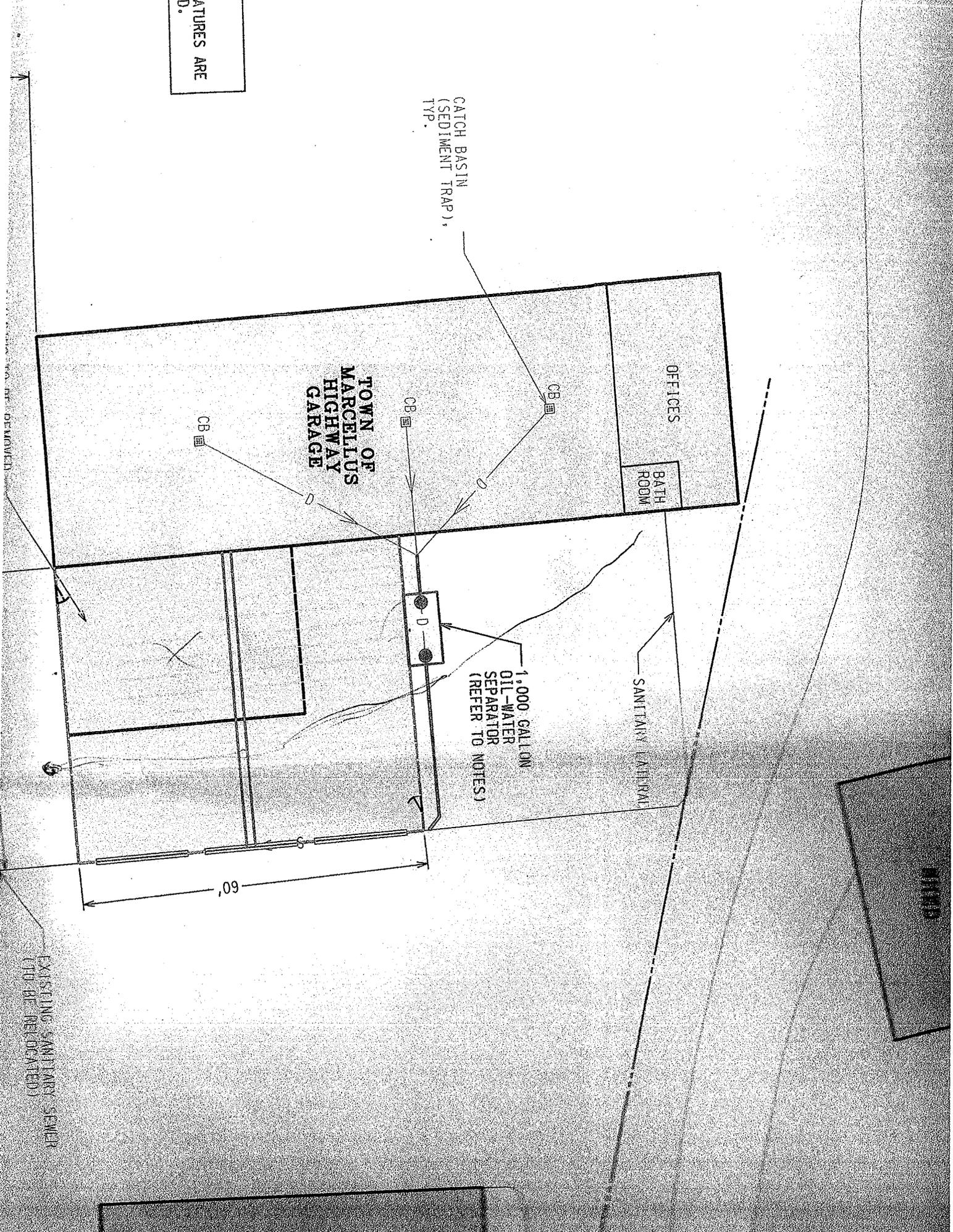
CB

1,000 GALLON
OIL-WATER
SEPARATOR
(REFER TO NOTES)

SANITARY LATERAL

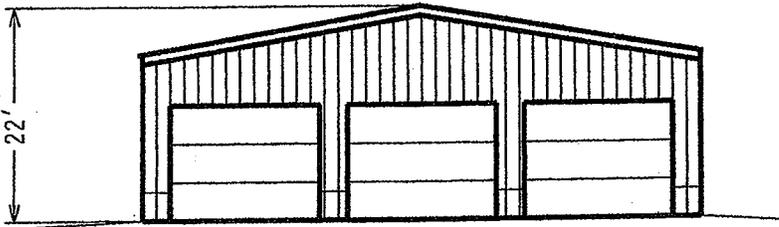
.09

EXISTING SANITARY SEWER
(70" DI. BELLOTTED)



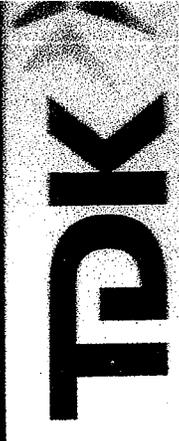
ORTH ELEVATION

SCALE: 1" = 20'



WEST ELEVATION

SCALE: 1" = 20'



19 Gonsans Street • Cambridge, MA 02142

Civil • Marine • Site Development • Construction

DATE:

| | |
|---|-------|
| • | _____ |
| • | _____ |
| • | _____ |
| • | _____ |
| • | _____ |
| • | _____ |

REVISIONS:



NOTE: NO ALTERATION PERMITTED HEREON EXCEPT AS PROVIDED UNDER SECTION 7209 SUBDIVISION 2 OF THE NEW YORK STATE EDUCATION LAW.

STATE OF NEW YORK
UNIFIED COURT SYSTEM
Onondaga County Courthouse, Room 400
401 South Montgomery Street
Syracuse, NY 13202
(315) 671-1100

RECEIVED
DEC 28 2015
MARCELLUS TOWN COURT

Lawrence K. Marks
Chief Administrative Judge

James C. Tormey
Fifth District Administrative Judge

Michael V. Cocco
Deputy Chief Administrative Judge
Courts Outside New York City

December 23, 2015

Ms. Judi Schneider
Court Clerk
Marcellus Town Court
24 East Main Street
Marcellus, NY 13108

Dear Ms. Schneider:

We are pleased to advise you the Marcellus Town Court has been awarded a grant under the 2015-2016 cycle of the Justice Court Assistance Program (JCAP).

JCAP was established by the New York State Legislature in 1999, at the request of the Unified Court System, to help provide our State's town and village courts with the resources and equipment necessary to fulfill their critical role in our justice system. Under the Court System's Action Plan for the Justice Courts, JCAP has been expanded, both in the level of funding and the scope of the projects funded.

The Marcellus Town Court is one of 353 courts receiving JCAP funding this year. Details regarding your award are set forth on the enclosed reconciliation form. Funds will be sent to your municipality via direct deposit or check and must be spent within 180 days. The reconciliation form must be returned to the Office of Justice Court Support via fax at: (518) 438-3518 or e-mail at: jcap@nycourts.gov.

Congratulations and thank you for your participation in the Justice Court Assistance Program.

James C. Tormey
Fifth District Administrative Judge

James P. Murphy
Supervising Judge

cc: Hon. Henry J. Scudder, Presiding Justice Appellate Division
Hon. Michael V. Cocco, Deputy Chief Administrative Judge
Courts Outside New York City

**Town of Marcellus
Code Enforcement Office
24 East Main Street
Marcellus, NY 13108
Telephone 315/673-3269**

October 15, 2015

Marcellus Town Hall
24 East Main Street
Marcellus, NY 13108

Construction Project Needed: to reconstruct the ramp and landing for entrance/egress to the Town Hall

The access ramp that is attached to the Town Hall is only 36 inches in width, very narrow for wheelchair access, and is 12" under the New York State code requirement of 48". An additional barrier was created by the application of a raised tarvia patch at the entrance to the ramp which further impedes wheelchair accessibility. A trip hazard presents itself to people requiring ambulation with walker or cane. The ramp's width also prohibits an aide from providing support for someone using a walker as the width is insufficient to safely accommodate two people.

The quote submitted is based on prevailing wages.

Sincerely,



John Houser
Code Enforcement Officer

D. Norris Construction, LLC

P. O. Box 152

Marcellus, NY 13108

315-382-3483

October 13, 2014

John Houser

24 East Main St.

Marcellus New York, 13108

Re: Estimate Town Hall Step/ramp

Dear John:

D. Norris Construction, LLC will construct repair side steps on the Town Hall building. By demo the existing foundations of the current steps, ramp and install new concrete ones for a cost of \$19,880.00. Price includes remove concrete steps, ramp, install rebar dowels into building, form concrete slab on top, and 4 new steps, install new 4' wide 30' long ramp.

We expect and welcome changes. However, such changes may result in an adjustment to the total cost quoted herein. If you have any questions, please call me. Otherwise, please indicate your acceptance to the price quoted herein by signing where indicated below and returning a copy of this estimate to us.

Thank you.



COUNTY OF ONONDAGA

COMMUNITY DEVELOPMENT DIVISION

JOANNE M. MAHONEY
COUNTY EXECUTIVE

ROBERT S. DEMORE
DIRECTOR

February 3, 2016

RECEIVED

FEB 08 2016

MARCELLUS TOWN CLERK

Supervisor Karen Pollard
Town of Marcellus
24 East Main St.
Marcellus, NY 13108

Dear Ms. Pollard:

re: Marcellus Park Stone Mill/Creek Hlw Restroom HA \$37,000

We are pleased to inform you that your application for the project listed above has been approved.

Your project must be completed during the 2016 construction season. All funds not expended by 12/31/2016 will be reallocated. Unexpended funds from prior years may hurt your chances during the 2016 selection process. Please adhere to the following schedule. Do not start your project without approval to proceed from Community Development or you may jeopardize your reimbursement.

8. **CONTRACT EXECUTION:** A contract will be executed between your municipality and the County. Our department will initiate this procedure and you should receive the contract by late February. We are requesting that authorization to execute the contract be made by board resolution and that the resolution be submitted to us with the executed contract.
2. **ENVIRONMENTAL REVIEWS:** We will conduct the required environmental review of the project through our agreement with the Syracuse - Onondaga County Planning Department. Ilana Cantrell may contact you regarding the review. The process is already underway in many municipalities. Please have your own staff or engineer complete the SEQR Review as soon as possible and e-mail the documentation to Nina Andon-McLane (cdnando@ongov.net) to expedite this process.

Our Environmental Review must be completed before any expenses can be incurred or construction contracts are put out to bid. Please contact Nina Andon-McLane for the status of your environmental review.

31. **ENGINEERING/ARCHITECTURAL CONTRACTS:** If it is necessary obtain the services of an architect or engineer in order to undertake your project, and you are expecting the County to pay for architectural/engineering services as part of your grant, the following conditions apply:
 - v. You will be required by federal regulation to provide us with documentation that you solicited the services of several architects or engineers before deciding on the firm you are using. This includes copies of your letters of solicitation and newspaper advertisements.

- b. You are required by federal regulation to provide us with a copy of your agreement/contract with your architect or engineer before requesting any payments.
- c. You are required by federal regulation to use an acceptable method of payment to the architect or engineer. The acceptable choices are fixed price or cost reimbursement basis. Percentage fees and cost plus fees are not acceptable.

I have enclosed a copy of the federal regulations, which govern bidding, and procurement of professional services. If you choose to pay for engineering or architectural services with town or village funds, the above three regulations do not apply.

If you choose to use CD funds for engineering or architectural services, payments cannot be made until the agreement and documentation of solicitation have been received.

- 4. **BID DOCUMENTS AND SPECIFICATIONS:** The specifications should be prepared and ready for advertisement by **May 1, 2016**. Your architect or engineer must be in contact with Nina Andon-McLane during the bid preparation and award process to obtain the Community Development bidding specifications and to insure compliance with federal regulations.
- 5. **CONTRACT AWARD:** The construction contract for the project should be awarded by **June 1, 2016**.
- 6. **CONSTRUCTION START:** The starting date for construction should be no later than **July 1, 2016**.

Your expected 25% local share of the project cost should be expended before you request reimbursement from Community Development. Documentation of this is required. Please let us know if you will have any difficulty complying with this requirement.

Please mention that funding was obtained from Onondaga County if you receive any publicity regarding the project and please notify the County Executive's Office (Joanne M. Mahoney) and our office of any groundbreaking or ribbon cutting ceremonies.

If you have any questions, please do not hesitate to call. We look forward to working with you.

Sincerely,



Robert S. DeMore
Director

Enc.

(\Grants\CDBG16\CDYesLet2016.doc)

**TOWN BOARD RESOLUTION
TOWN OF MARCELLUS**

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 24 East Main Street, in said Town, County of Onondaga and State of New York on Monday, March 14th, 2016 at 7:00 P.M., there were:

| | | |
|-----------------|----------------|------------|
| PRESENT: | Karen Pollard | Supervisor |
| | John Cusick | Councilor |
| | Kevin O'Hara | Councilor |
| | Laurie Stevens | Councilor |
| | Chris Hunt | Councilor |

WHEREAS, the Town Board of the Town of Marcellus applied for and was awarded a County of Onondaga Community Development Grant for the purpose of renovating the Stone Mill/Creek Hollow restrooms at Marcellus Park to accommodate elderly and handicapped park patrons and further to convert the pathways between the park pavilions and restrooms to make them more handicap accessible and to generally improve movement throughout the park; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the above described project in the Town of Marcellus, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed project, with the result that the Town Board shall act as lead agency in this matter; and

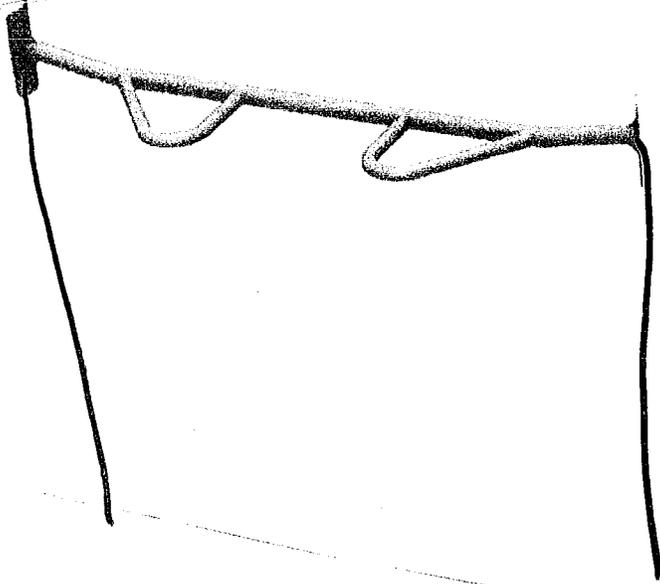
NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Marcellus hereby declares that the above described project constitutes a Type II action for purposes of State Environmental Quality Review pursuant to 6 N.Y.C.R.R. 617.5(c)(1)(maintenance or repair involving no substantial changes in an existing structure or facility); (2) (replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes); and (7) (construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities) and, as a result, no environmental impact is anticipated thus ending the environmental review process.

Said resolution was offered by Councilor _____ and seconded by Councilor _____.

| | | | |
|-----------------------|------------------------|--------------|---------------|
| Karen Pollard | Town Supervisor | Voted | Yes/No |
| John Cusick | Councilor | Voted | Yes/No |
| Laurie Stevens | Councilor | Voted | Yes/No |
| Kevin O'Hara | Councilor | Voted | Yes/No |
| Chris Hunt | Councilor | Voted | Yes/No |

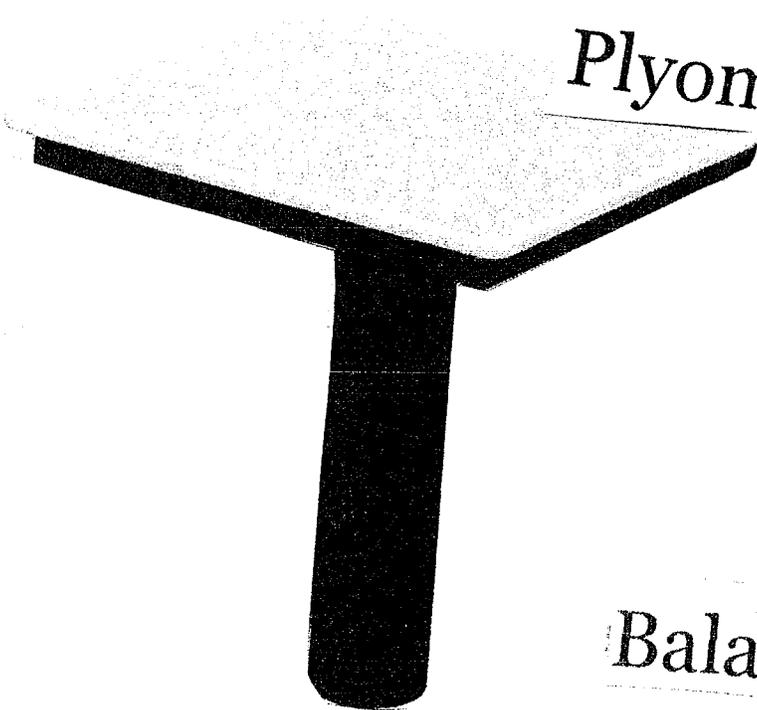
Date: March 14th, 2016

258.00 Model # 13245



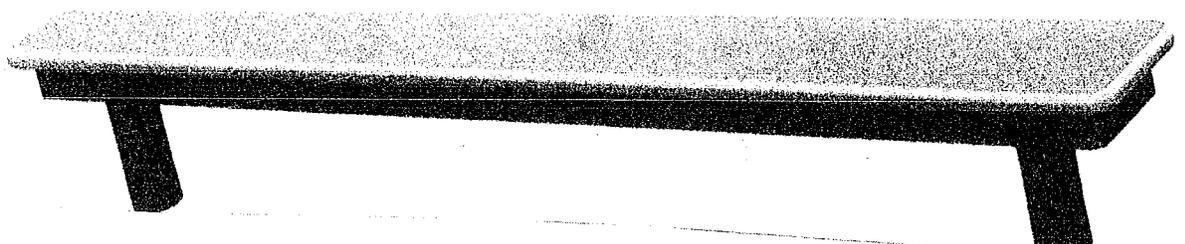
Plyometric Box Station

\$478.00



Balance Plank Station

\$248.00



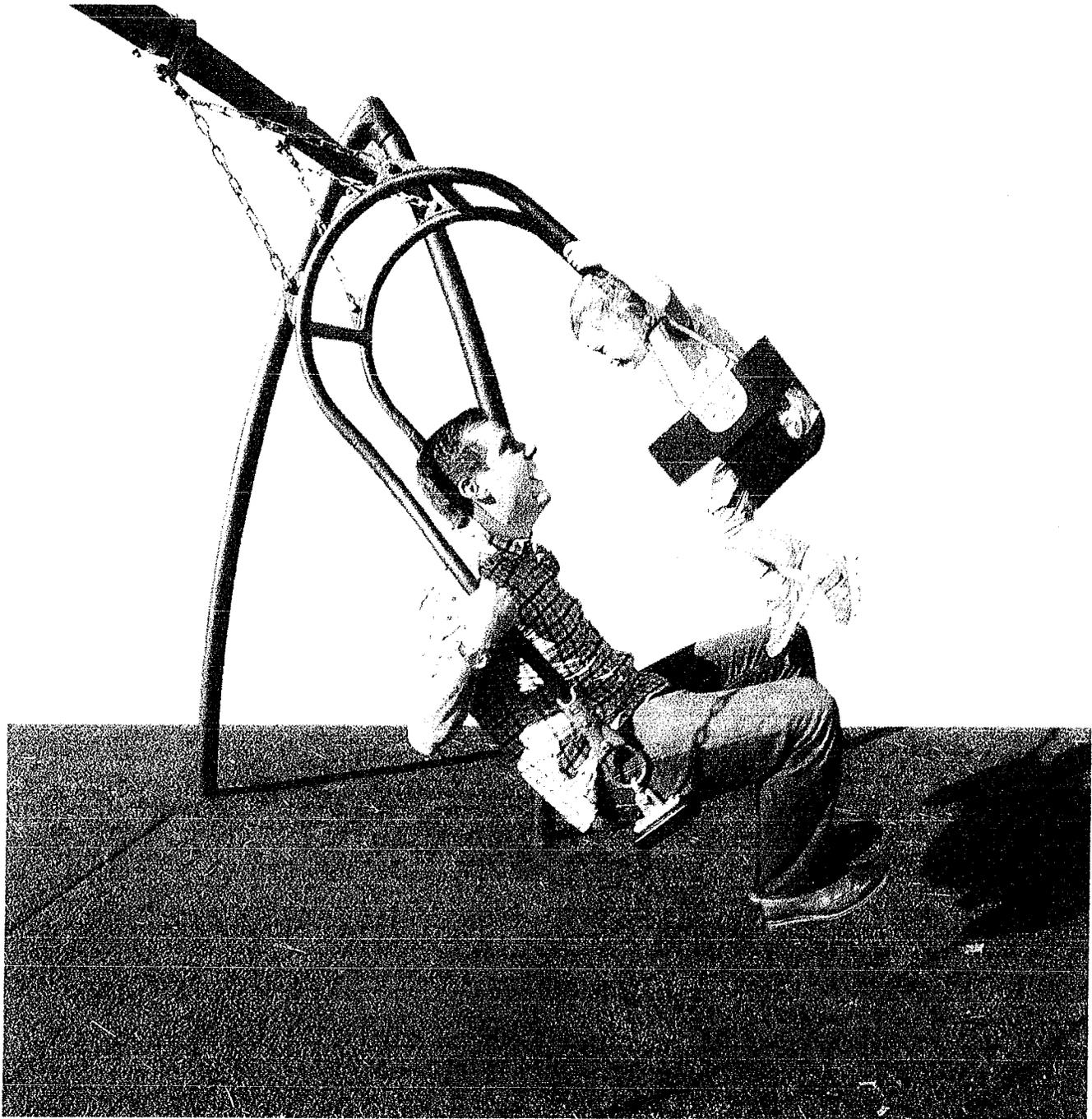
\$1,199.00

Expression Swing™

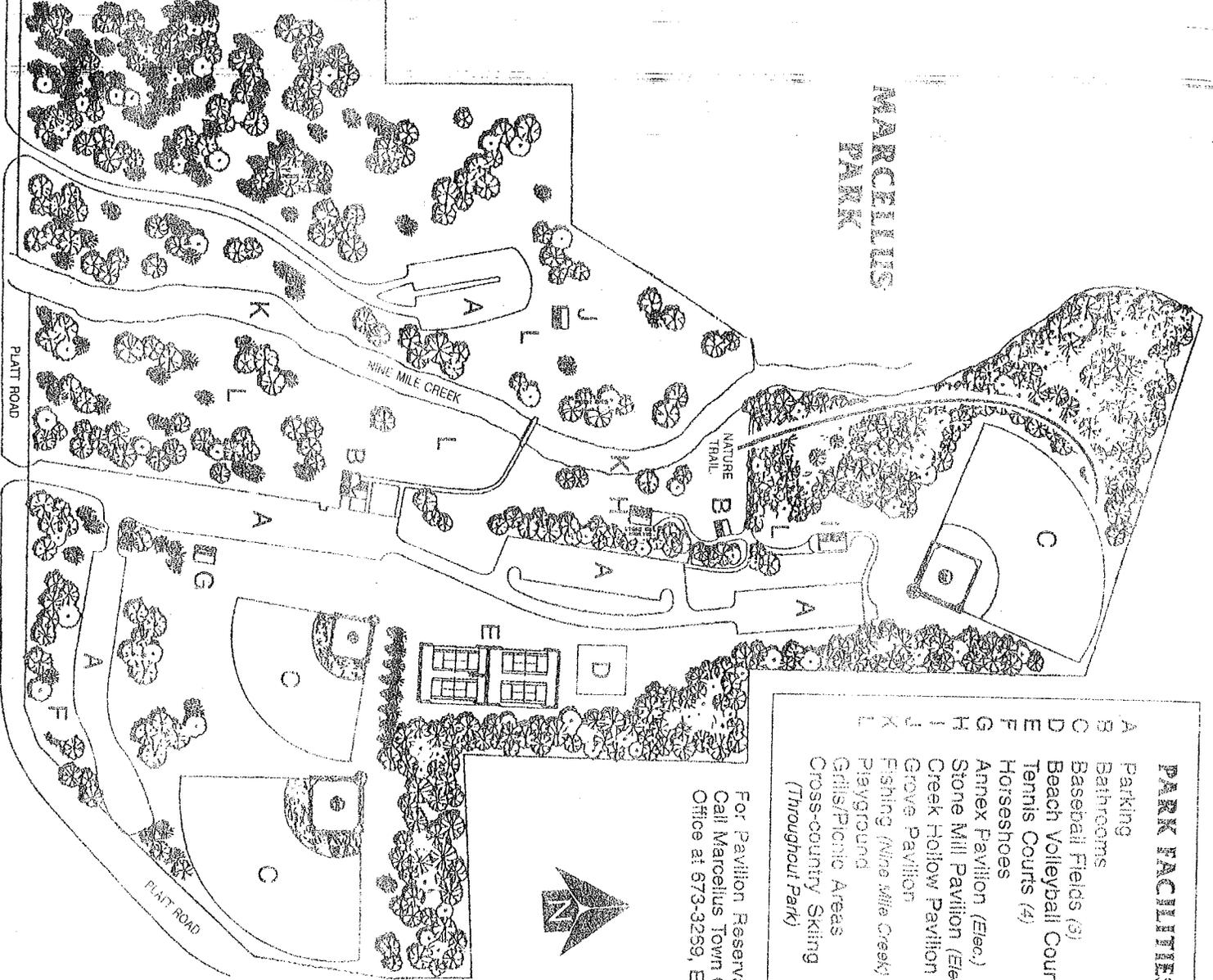
\$1,199.00

MODEL NUMBER: 5128

AGE GROUPS:



MARCELLUS PARK



- PARK FACILITIES**
- A Parking
 - B Bathrooms
 - C Baseball Fields (3)
 - D Beach Volleyball Courts (2)
 - E Tennis Courts (4)
 - F Horseshoes
 - G Annex Pavilion (Elec.)
 - H Stone Mill Pavilion (Elec.)
 - I Creek Hollow Pavilion (Elec.)
 - J Grove Pavilion
 - K Fishing (Nine Mile Creek)
 - L Playground
- Gills/Picnic Areas
Cross-country Skiing
(Throughout Park)

For Pavilion Reservations,
Call Marcellus Town Clerk's
Office at 673-3259, Ext. 70.



Events Sponsored
in Whole or in Part by
Friends of Marcellus Park

- ▲ Refreshments for Park Events
- ▲ Park Clean-up
- ▲ Summer Concerts
- ▲ Winterfest
- ▲ Memorial Garden
- ▲ "Plant Your Roots" Program
- ▲ Oide Home Days
- ▲ Planning for the Future

Agreement for the Expenditure of Highway Moneys

AGREEMENT between the Town Superintendent of the Town of Marcellus
Onea County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$ 166.100⁰⁰ shall be set aside to be expended for primary work and general repairs upon 1 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.

Van Benthuysen Brook Bridge

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at Brewer Rd and leading to Amber Rd, a distance of _____ miles, there shall be expended not over the sum of \$ 166.100⁰⁰

Type Bridge replacement
Width of traveled surface _____
Thickness 750 ft.
Subbase _____

(b) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.

Type _____
Width of traveled surface _____
Thickness _____
Subbase _____

Executed in duplicate this _____ day of _____, 2_____

Supervisor

Councilman

Councilman

Councilman

Councilman

Councilman

County Superintendent of Highways

[Signature]

Town Superintendent of Highways

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.



March 25, 2015

DRAFT

Brian J. Donnelly, Commissioner
COUNTY OF ONONDAGA
DEPARTMENT OF TRANSPORTATION
John H. Mulroy Civic Center
421 Montgomery Street, 11th Floor
Syracuse, New York 13202

RE: Local Government Grant Opportunity
Brewer Road – Bridge Replacement Program
Town of Marcellus, Onondaga County, New York
TDK Project No.: 2013048

Dear Commissioner Donnelly:

On behalf of the Town of Marcellus and in response to your office's March 5, 2015 letter regarding a *Local Government Grant Opportunity*, we are requesting consideration of the above-referenced project based on the following:

PROJECT NAME AND LOCATION

Brewer Road - Bridge Construction Program
Town of Marcellus, Onondaga County, NY

The proposed project consists of the replacement of an existing box culvert with a new concrete bridge system to cross Van Benthuyssen Brook beneath Brewer Road. Van Benthuyssen Brook is a DEC-classified Class C (Ts) stream and is tributary to Otisco Lake, which is located approximately 1 mile to the southeast. Brewer Road is a Town road located within a mixed residential and agricultural setting. The subject bridge project is located approximately 750 feet east of the Slate Hill Road – Brewer Road intersection.

Refer to the *Aerial Site Plan [Figure 1]* for additional information.

PROJECT DESCRIPTION

The proposed project consists of the following elements:

- Demolition and removal of the existing concrete box culvert system and replacement with a pre-cast bridge system that provides for an open (i.e., "live") bottom stream bed.

- Re-aligning an approximately 50-foot long (tentative) segment of the stream and corresponding bridge to provide a smoother transition and improve stream flow characteristics. Additional consideration is being given to installing multiple limestone cross-vanes and j-hooks at strategic locations for further stream protection. It is anticipated that this work will be designed and incorporated into the project through the DEC and Carl Schwartz of the U.S. Fish & Wildlife Service.
- Reconstructing/repaving of approximately 75 lineal feet of Brewer Road, including the bridge location, along with salvage and reinstallation of the updated guard rail system and installation of improved signage.

DETAILED BUDGET

The anticipated cost of the proposed budget is \$166,100. A copy of TDK Engineering's Opinion of Estimated Project Cost is attached.

OTHER FUNDING SOURCES

A letter from State Senator John DeFrancisco's office dated December 18, 2014, indicated that New York State has also approved \$50,000 for the Brewer Road bridge project. Through prior budgeting efforts, the Town has reportedly also allocated funds in the amount of \$60,000.

PROPOSED SCHEDULE

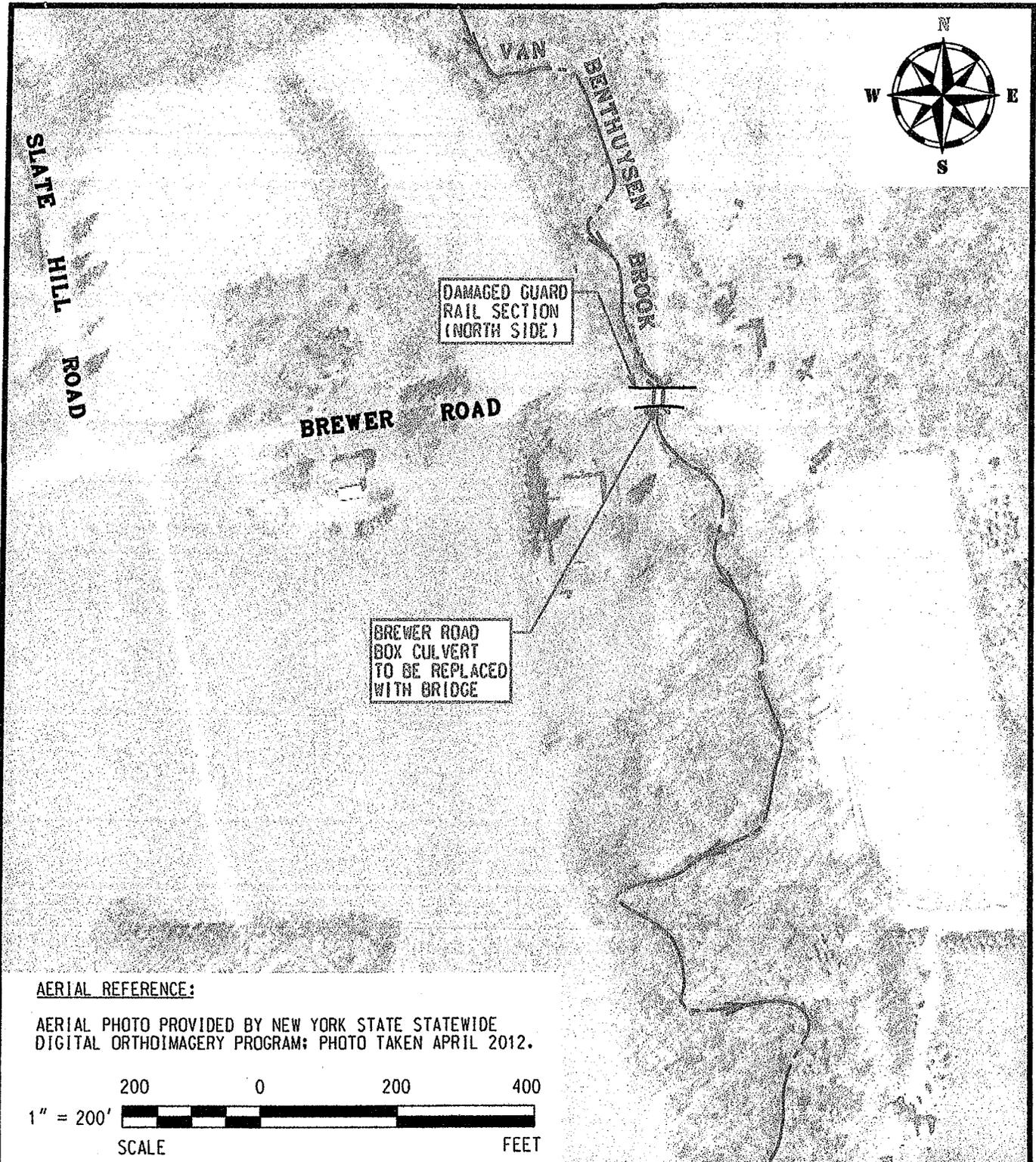
TDK's design plans will specify that the bridge installation be completed between May 31st and October 1st, which is during the relatively drier season and also compliant with the *General Condition No. 7 (Prohibition Period for In-stream Work)* of the Nationwide Permit Program (Refer to *Permit Considerations*).

IMPORTANCE OF PROJECT

The Town is proposing the replacement program because the existing road crossing is seriously compromised and in need of repair for traffic safety reasons.

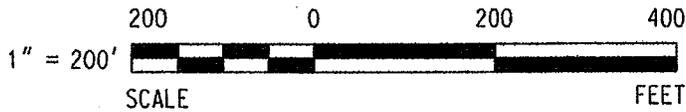
Based on preliminary feedback with involved regulatory agencies to date and discussions with the Town, the scope of the project has been modified to also improve environmental components to include stream widening (DEC), providing a "live" stream bottom (USACE) and improving stream channel flow characteristics (USF&W) with the installation of limestone cross-vanes and J-hooks. , as described below:

Again, as the bridge supports a Town road, the replacement, along with the interim improvements to the guard rail system (completed last Fall) and road signage are necessary in the interest of public safety. Additional benefits will include reduction of erosion and improved stream flow patterns.



AERIAL REFERENCE:

AERIAL PHOTO PROVIDED BY NEW YORK STATE STATEWIDE DIGITAL ORTHOIMAGERY PROGRAM; PHOTO TAKEN APRIL 2012.



19 Genesee Street
 Camillus, New York 13031
 PH: (315) 672-8726 • FX: (315) 672-8732
 www.tdkengineering.com

DRAWING TITLE:

AERIAL SITE PLAN

PROJECT:

BREWER ROAD BRIDGE PROGRAM

CLIENT:

TOWN OF MARCELLUS

LOCATION:

TOWN OF MARCELLUS, ONONDAGA COUNTY, NEW YORK

PROJECT No.: 2013048

SCALE: 1" = 200'

DATE: 03-24-15

ENG'D BY: JCH

DRAWN BY: DKC

CHECKED BY: JED

SHEET NO.

SP-1

ENGINEER'S OPINION OF
COSTS WORKSHEET



| | | | |
|----------------|------------------------------------|-----------------|---------|
| PROJECT TITLE: | Brewer Road Bridge Replacement | ESTIMATED BY: | JCH |
| LOCATION: | Town of Marcellus, Onondaga County | CHECKED BY: | JED |
| CLIENT: | Town of Marcellus | TDK PROJECT NO: | 2015002 |

Opinion of Probable Costs Brewer Road Bridge Replacement Program

General Project Description: This Opinion of Probable Cost worksheet pertains to the replacement of the Brewer Road bridge located on Van Benthuyssen Creek. Limits are shown on the attached aerial site plan.

| ITEM NO. | DESCRIPTION | QUANTITY | UNITS | COST PER UNIT | ESTIMATED AMOUNT |
|---|---|----------|-------|---------------|----------------------|
| 1 | SITE PREPARATION | --- | --- | --- | \$ 7,500.00 |
| a. | Mobilization/Demobilization | | | | |
| b. | Clearing and Grubbing (Corner Fill Area) | | | | |
| c. | Erosion & Sediment Control | | | | |
| d. | Traffic Control | | | | |
| e. | Streamwater Diversion (Remove Fallen Tree Limbs, Install Temporary Berms, Pumping Provisions) | | | | |
| 2 | BRIDGE DEMOLITION | --- | --- | --- | \$ 16,500.00 |
| a. | Guard Rail and Sign Salvage | | | | |
| b. | Removal/Disposal of Existing Bridge | | | | |
| 3 | BRIDGE RECONSTRUCTION | --- | --- | --- | \$ 62,000.00 |
| a. | Foundation System | | | | |
| b. | Walls and Top Slab | | | | |
| 4 | ROADWAY RECONSTRUCTION | --- | --- | --- | \$ 29,000.00 |
| a. | 2-1/2 inches Binder, 1-1/2 inches Top Coat | | | | |
| b. | Re-installation of Guard Rail and Signage | | | | |
| c. | Additional Signage | | | | |
| 5 | STREAM REALIGNMENT / RESTORATION | --- | --- | --- | \$ 16,000.00 |
| a. | Realign Northern Approach to Bridge(within ~50 feet) | | | | |
| b. | Limestone "J-hooks" | | | | |
| c. | Embankment Grading / Stabilization | | | | |
| SUBTOTAL - CONSTRUCTION COSTS | | | | | \$ 131,000.00 |
| ENGINEERING FEES | | | | | \$ 14,000.00 |
| <i>(Limited Topographic Surveying, Basemap Preparation, Permitting Assistance, ESC and Site Restoration Plans, Construction Phase Assistance - Town and Contractor)</i> | | | | | |
| GEOTECHNICAL INVESTIGATION (Includes Drilling Services Contractor and Engineering | | | | | \$ 4,500.00 |
| SURVEYING FEES (Baseline Roadway Limits, Right of Way Adjustments) | | | | | \$ 3,500.00 |
| CONTINGENCY @ ~10 % | | | | | \$ 13,100.00 |
| TOTAL ESTIMATED COST | | | | | \$ 166,100.00 |

Notes:

- Costs include the following:
 - NYSDOL prevailing wage rates and existing guard rail system.
 - Existing guard rail system.

This is an expensive undertaking for the Town, and some of the more current regulatory requirements have pushed anticipated costs (see attached) beyond currently available funds so any funding that can be allocated from the County Department of Transportation to support the project would be greatly appreciated.

Please review with your staff and do not hesitate to contact the Town Supervisor Mary Jo Paul, Mar or us if you have any questions or comments or if you would like to visit the site. Thank you for the opportunity to present our information, it is greatly appreciated.

Sincerely,

TDK ENGINEERING ASSOCIATES, P.C.

Joseph E. Durand, P.E.
President

JED/sjp

Enclosure(s)

Cc: Mary Jo Paul, Town Supervisor
Jim Gascon, Esq., Town Attorney
Don MacLachlan, Town Highway Superintendent

Bc: Michael Plochocki

- Mail
 - Calendar
 - Contacts
 - Deleted Items (196)
 - Drafts [6]
 - Inbox (220)
 - Junk E-Mail [62]
 - Sent Items
- Click to view all folders
- Manage Folders...

Reply Reply All Forward X Junk Close

Morgan Rubbish Town Clean Out Quote
 Jacob DeChick [JDeChick@morganrubbish.com]

The message sender has requested a read receipt. Click here to send a receipt.

Sent: Monday, February 22, 2016 4:40 PM
To: Highway
Cc: Steve Morgan [Smorgan@morganrubbish.com]

Attention Mike:

Here is the quote for your town's clean out:

| <u>MSW(trash):</u> | <u>Construction Debris:</u> | <u>Mattresses:</u> | <u>Metal/Scrap:</u> |
|-------------------------|-----------------------------|--------------------|-----------------------|
| \$50 Delivery | \$50 Delivery | \$50 Delivery | \$50 Delivery |
| \$150 Haul | \$150 Haul | \$150 Haul | \$200 Haul |
| \$92 per ton balance | \$55 per ton | \$92 per ton | \$Rebate goes towards |
| Tax not included | Tax not included | Tax not included | Tax not included |

Delivery fees are a one-time charge per container delivered. No extra or hidden fees (fuel or environmental charges). If container is deemed trash it will go to Ley Creek Transfer station to be disposed of. If deemed Construction debris container will go to Camillus landfill. There is a big difference in disposal fees at these two locations. Separate to the best of your abilities to have the most cost savings. If you have any questions or need more information, please feel free to call me. 315-480-8230 (JAKE). Have a great day.

Jacob De Chick

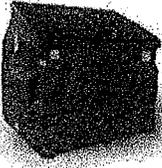
MORGAN

RUBBISH REMOVAL, INC.

Locally Owned & Operated for Over 25 Years

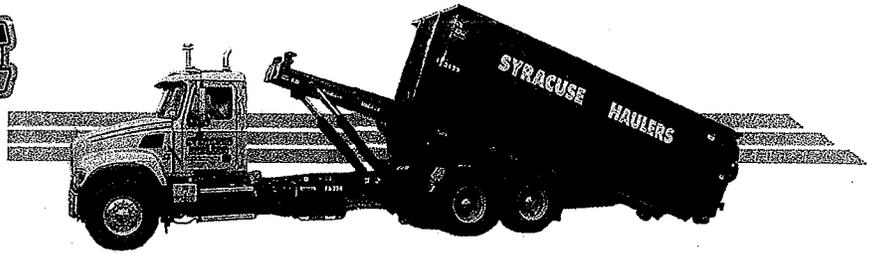
Commercial | Industrial | Construction | Roll-Off | Front Load

Professional Waste Removal Service



Jacob De Chick
Account Specialist
315-480-8230
 Jdechick@morganrubbish.com
 6948 Herman Rd, Syracuse NY 13209
 Office: 315-689-9588 Fax: 315-689-6611





6223 Thompson Rd, Suite 1000, Syracuse, NY 13206 · Ph: 315/426-6771 · Fax: 315/426-6770 · www.syracusehaulers.com

ROLL OFF SERVICE QUOTE

Date: 2/22/2016
Customer Name: Town of Marcellus
Job Location:

Contact: Mike

Specifications & Pricing *

30/40 Yard Roll-off Containers

| | |
|-----------|-------|
| Delivery | \$65 |
| Pull/haul | \$165 |

Tipping Fees

| | |
|-----------------------------|--------------|
| Construction and Demolition | \$55 per ton |
| MSW (Trash) | \$90 per ton |

Additional Charges:

| | |
|----------------|---------------|
| Rent | \$0 / week |
| Fuel Surcharge | \$10 per haul |

** Price does not include New York sales tax (8%) – Syracuse Haulers Terms: Net 10 days
Containers are restricted to 13 tons*

Thank you for the opportunity to quote you on your upcoming project. Let me know if you need anything else or have any questions or concerns. Thanks

Sincerely,

Dan Potter
Inside Sales/ Dispatch
Syracuse Haulers Waste removal, Inc.
315-426-6771 (office)
315-952-0104 (cell)

**R O B I N S O N
R O L L O F F
2 5 2 - 4 5 1 0**

Locations Serving You

Auburn, New York - (315) 252-7227
 Brewerton, New York - (315) 676-4662
 Groton, New York - (607) 898-5009
 Jamesville, New York - (315) 492-6200
 Red Creek, New York - (315) 253-6666
 Seneca Falls, New York - (800) 734-2662
 Skaneateles, New York - (315) 685-8230

486 Franklin Street Rd, Auburn, New York 13021
 Phone: 1-888-READY-MIX Fax: 315-252-7595
 www.RobinsonConcrete.com

Customer: Town of Marcellus Highway Dept.

Date: 2/22/2016

Salesman: Art Dufore

Address: _____

Project: _____

2016 Clean-up days

| Item | Description | Price/Del | Price/Haul | Disposal per load | Disposal per ton | Env. Fee |
|-------------------|------------------------|-----------|------------|-------------------|------------------|----------|
| 30 yard dumpsters | Construction Debris | \$0.00 | \$140.00 | N/A | \$52.00 | 0% |
| 30 yard dumpsters | MSW (Trash) | \$0.00 | \$155.00 | N/A | \$95.00 | 0% |
| 30 yard dumpsters | Clean Metal | \$0.00 | \$140.00 | N/A | Rebate | 0% |
| | Quote good for 30 days | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Vitale Ready-Mix Concrete, Inc. - Robinson Concrete, Inc. - Robinson Roll Off, LLC - Vitale & Robinson Concrete Pumping

Art Dufore - Cell: 315-283-3365 - Email: ADufore@Vitale-Robinson.com

SCANLON TRUCKING & EXCAVATING LLC
3499 SLATE HILL RD.
MARCELLUS, NY
(315) 673-3537
FAX 673-1434

February 25, 2016

Town of Marcellus
24 E. Main St.
Marcellus, NY 13108

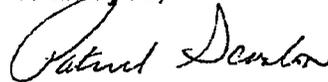
Container service and disposal for 2016 Trash Days.

Provide 30yd containers @ \$175 per container.

Disposal of debris @ \$50 per ton.

Metal collected to credited back to the town. Price to be determined by the current market price at the time of disposal.

Thank you,



Patrick Scanlon



MARCELLUS VOLUNTEER FIRE DEPARTMENT, INC.

ORGANIZED SEPTEMBER 10, 1884

RECEIVED

P.O. Box 186 Slate Hill Road

Marcellus, New York 13108

MAR 04 2016

MARCELLUS TOWN CLERK



3-4-16

Subject: Driveway sealing + stripping
+
Parking Lot

attached: are 3 - different bids for this project

- | | |
|-------------------------|---------------------------------------|
| ① Tarvia Seal Corp - | 8,400.00 sealing 600.00 strip |
| | <u>9,000.00</u> |
| ② CNY Sealing + Plowing | 11,850.00 - includes stripping |
| ③ Tarvia Seal Corp. | 10,200.00 sealing 600.00 stripping |
| | <u>10,800.00</u> |

Money to be spent: out of BD 103 Maintenance Line -

Questions to be answered if needed by
W.D. Cross V.P. M.F.D.
at your board meeting:

①

TARVIA SEAL CORP.
6265 EAST TAFT ROAD
NO. SYR., N.Y. 13212

Phone: 315-458-1399 Web Site: www.tarviaseal.com
Fax: 315-452-0941 Email: tarviaseal@aol.com

PROPOSAL

PROPOSAL SUBMITTED TO: Marcellus Fire Department DATE: October 6, 2015

STREET: 4242 Slate Hill Road P.O. Box 186
CITY, STATE, ZIP: Marcellus, NY 13108
ATTN: Vincent Coon Jr. CELL: 237-9703

JOB NAME: SAME
ADDRESS:
PHONE: 673-2544 Ext. 113 FAX: 673-1996

SCOPE OF WORK:

1. Edge grass away from pavement.
2. Clean pavement by sweeping and blowing with high speed blowers and power wash where necessary
3. Clean and fill cracks with federally approved Roadsaver 211 hot pour crack sealant, if specified below.
4. Areas that have been affected by gasoline and oil spillage will be burned dry and treated with oil spot primer so that sealer adheres to the pavement.
5. Apply Tarconite Coal Tar Sealer with sand slurry mix. Sand is mixed 4 to 5 lbs. per gallon of sealer and applied by machine.
6. Armorflex is added to sealer for greater durability, at a rate of 2 gals. per 100 gals. of concentrated sealer.
7. Line stripe parking area, if specified below.
8. All materials used, meet or exceed State and Federal specifications.
9. Certificate of workman's compensation and contractors liability to be furnished upon issue of contract.
10. Contractor is not responsible for employees, customers, visitors, or others that might track through wet or unopened areas into building or on walkways.

(Two coats of sealer is recommended on new blacktop)

OPTION 1.

- Crack seal parking area with Roadsaver 211 hot pour crack sealant.
- Seal coat parking area with two coats of Tarconite Coal Tar Sealer.
- Layout and line stripe parking area. (layout to be discussed prior to striping)

\$8,400.00
\$ 600.00
Plus Sales Tax or Certificate

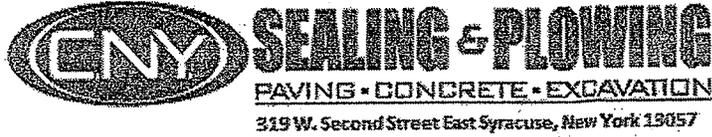
We Propose hereby to furnish material and labor complete in accordance with the above specifications, for the sum of:

\$ Plus NYS Sales Tax if applicable. Payment to be made upon completion.

All Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: **Robert Martino** NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

To Accept this quotation, please sign here and return or fax to 315-452-0941. _____



October 15, 2015

Marcellus Fire Department

Work Location:

4242 State Hill Road
Marcellus NY 13108

Scope of Work & Quote:

Hot Rubberized Crack filling (Major cracks only)

- Singular cracks that are 1/2 inch to 1 1/4 inch and not in alligatored areas will be thoroughly cleaned of all foreign matter with an industrial compressor. The crack will be properly sealed using state of the art oil jacking crack sealing system with a rubberized hot pour material.
- In the oil-jacking system the material is pressure fed into the crack at an optimum temperature of roughly 500 degrees to prevent decomposition of the material and to maximize adhesion.

Seal Coating

- Step 1: Edge grass along side
- Step 2: Clean out all cracks
- Step 3: Power clean surface with wire brushes and power blowers
- Step 4: Treat oil/gas stains

After step 1-4 are complete we will be applying a double coat Action Pave sealer. In our sealer we add 300 pounds of sand to every 100 gallons of sealer. This helps reduce slickness on the asphalt. We also add an epoxy additive which helps suspend the sand as well as harden and thicken the sealer. In addition we add a drying agent which helps speed up the curing process.

Line Striping/Markings

- Clean lot of debris
- Lay out new markings
- All markings will meet ADA requirements
- Striping will be performed after normal business hours

Total Package: \$11,850.00 (Includes striping)

Striping Only: \$1,375.00

****All pricing is prior to tax**

Please feel free to contact me if you have any questions or concerns.

Thank you,

Thomas D'Arrigo
Vice President
315-480-0010 (Mobile)
315-458-5508 (Office)

TARVIA SEAL CORP.
6265 EAST TAFT ROAD
NO. SYR., N.Y. 13212

Phone: 315-458-1399 Web Site: www.tarviaseal.com
Fax: 315-452-0941 Email: tarviaseal@aol.com

PROPOSAL

PROPOSAL SUBMITTED TO: Marcellus Fire Department
STREET: 4242 Slate Hill Road P.O. Box 186
CITY, STATE, ZIP: Marcellus, NY 13108

DATE: October 6, 2015
JOB NAME: SAME
ADDRESS:

ATTN: Vincent Coon Jr. CELL: 237-9703

PHONE: 673-2544 Ext. 113 E-MAIL:

SCOPE OF WORK:

1. Edge grass away from pavement.
2. Clean pavement by sweeping and blowing with high speed blowers and power wash where necessary
3. Clean and fill cracks with Roadsaver 211 hot pour crack sealant, if specified below.
4. Areas that have been affected by gasoline and oil spillage will be burned dry and treated with oil spot primer so that sealer adheres to the pavement.
5. Apply Jennite Premium Sealer with sand slurry mix. Sand is mixed 6 lbs. per gallon of sealer and applied by machine.
6. Line stripe parking area, if specified below.
7. All materials used, meet or exceed State and Federal specifications.
8. Certificate of workman's compensation and contractors liability to be furnished upon issue of contract.
9. Contractor is not responsible for employees, customers, visitors, or others that might track through wet or unopened areas into building or on walkways.

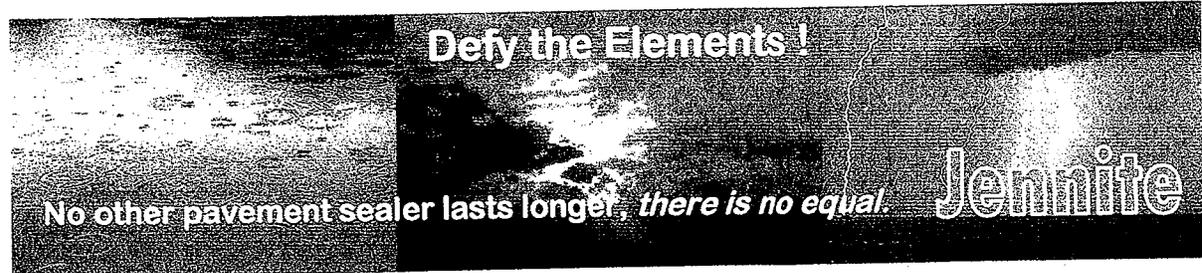
(two coats of sealer is recommended on new blacktop)

OPTION 2.

Crack seal parking area with Roadsaver 211 hot pour crack sealant.
Seal coat parking area with two coats of Jennite Premium Sealer.
Layout and line stripe parking area. (layout to be discussed prior to striping)

\$10,200.00
\$ 600.00
 Plus Sales Tax or Certificate

** We sealed Skaneateles Fire Department in August with Jennite Sealer.*



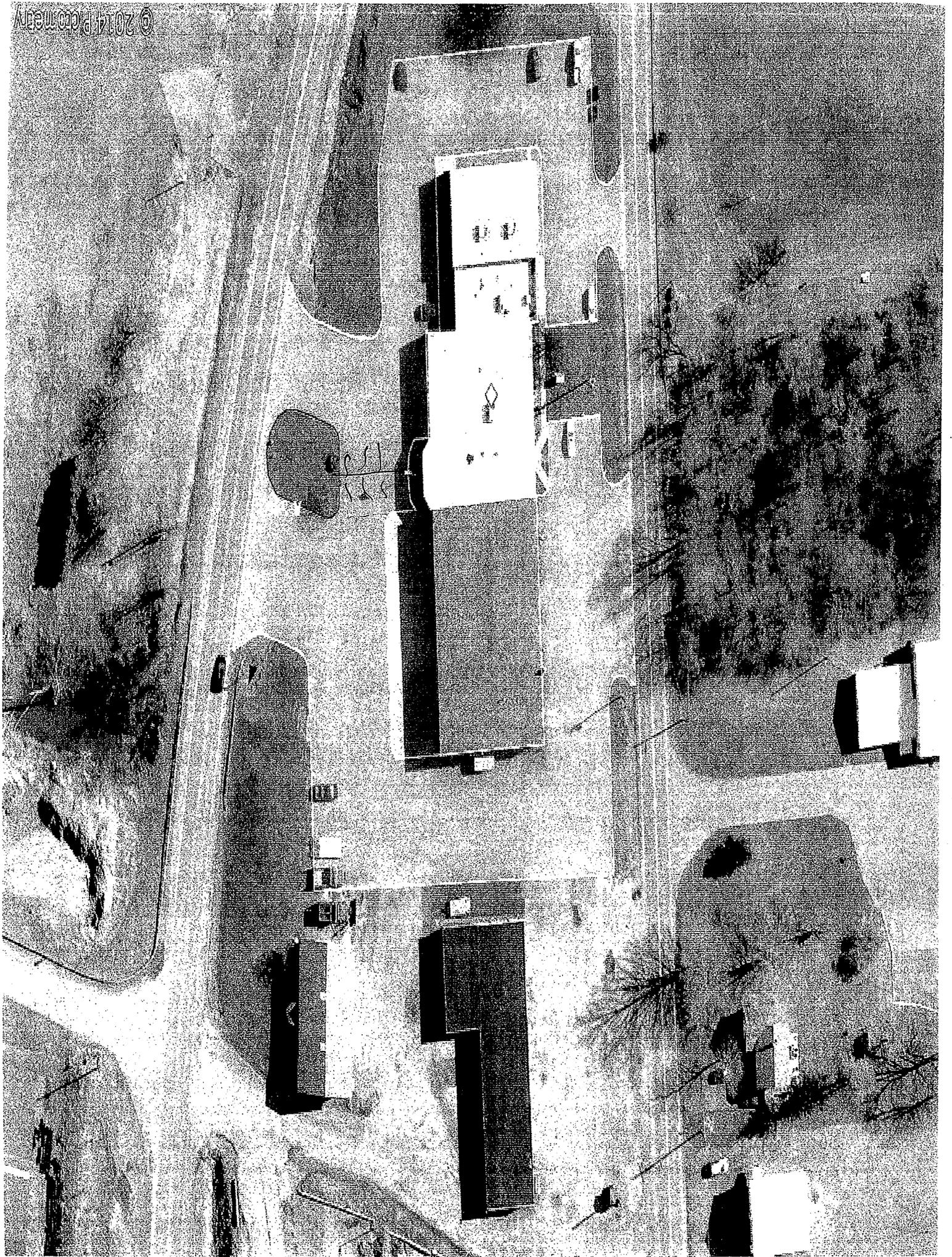
We Propose hereby to furnish material and labor complete in accordance with the above specifications, for the sum of:

\$ **Plus NYS Sales Tax if applicable.** Payment to be made upon completion.

All Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: **Robert Martino** NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

To Accept this quotation, please sign here and return or fax to 315-452-0941. _____



To: Town Board
From: Sandy Taylor
Date: March 14, 2016
Re: Town Clerk's Conference

The Town Clerk's Annual Conference will be held April 17 – 20th, 2016 in Saratoga. I am requesting permission to attend this Educational conference put on for Town Clerks.

Thank you for your consideration of this request.

Sandy

COPY TO

2/24/16
Kevin S. Mocyk
6739 East Sorrell Hill Road
Warners, NY. 13164

- | | |
|--|--|
| <input checked="" type="checkbox"/> SUPERVISOR | <input checked="" type="checkbox"/> TOWN BOARD |
| <input type="checkbox"/> HIGHWAY | <input type="checkbox"/> CODES PE / ZONING |
| <input type="checkbox"/> RECREATION | <input type="checkbox"/> ASSESSOR |

RECEIVED
FEB 24 2016
MARCELLUS TOWN CLERK

Re: 2165 Lawrence Road; Marcellus, NY. 13108

To: The Town of Marcellus Town Board

I am submitting a formal request for a speed limit reduction on the section of Lawrence Road between Bishop Hill Road and New Seneca Turnpike. I co-own property with my siblings that has road frontage beginning at the bottom of the hill on the north side of this road, and extending west approximately 350' beyond the crest of the hill. Currently there are (2) farm cuts to access the property, and (1) "official" driveway cut at the crest of the hill that my late father had installed by the county approximately 15 years ago. My father never used it, and it was recently re-approved.

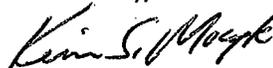
This property is farmland that has been in our family since 1932, one of the farm cuts that has been there since before 1932, is used to access a tractor shed and crop field. It will need county approval for use as an "official" driveway so it can stay in place. A driveway that serves a residence and farm fields on the opposite side of the road is closer to the crest of the hill than my tractor shed farm cut. However, under the current formula for calculating sight distance by Onondaga County, my farm cut driveway would not meet the standards for sight distance required looking east to the crest of the hill.

Currently, the road speed limit posting is 40mph. However, on February 22, 2016, I spoke with Onondaga County DOT speed study representative Teresa Lipfert (315-428-4386) and she informed me that the 40mph posting is actually a mistake. The speed limit according to her research is still supposed to be 55mph. Even at 40mph, the safety situation relative to the hill needs attention in the form of a speed limit reduction and "hidden driveway" signage as you are travelling west up the hill.

As many on the town board are aware, a residence and the Marcellus Youth Soccer fields are located at the bottom of the hill. There is a high volume of vehicle and pedestrian traffic when the fields are in use during summer months. There is significant danger from vehicles approaching the hill in either direction. This is a popular bicycling and walking road, and there is farm vehicle/tractor traffic, as well as significant number of homes and driveways from the crest of the hill west to New Seneca Turnpike. This short section does not warrant a speed as high as 40mph, let alone 55mph.

In the interest of public safety, and so that existing driveways can meet the county sight distance standards, I request that the board approve and recommend a speed limit reduction to 30mph as you approach the hill in either direction. Also that a hidden driveway sign placed as you approach the crest of the hill heading west, and I request that the remainder of Lawrence Road between Bishop Hill Road and New Seneca Turnpike be posted at no more than 35mph.

Sincerely,



February 20, 2016

COPY TO

Town Board of Marcellus
Town of Marcellus
24 E. Main Street
Marcellus, NY 13108

SUPERVISOR

TOWN BOARD

HIGHWAY

CODES PB / ZBA

RECREATION

ASSESSOR

RECEIVED

FEB 24 2016

MARCELLUS TOWN CLERK

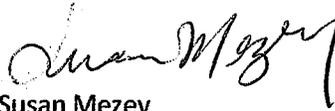
Marcellus Ecumenical VBS is an organization of the four churches of the community (St. Francis Xavier, St. John's Episcopal, First Pre4sbyterian of Marcellus and Marcellus UMC). We run a summer Christian Education program for all the children in the area. The four churches and their members support the program financially and with volunteers.

We have reserved the Creek Hollow area for our program this year for four evenings 6 to 8 pm. We anticipate approximately 40 children pre-school thru 6th grade and several teen assistants. We will have a nurse on duty at all times and in addition to our director approximately 14 to 15 adults.

Mr. Coccia suggested I write to you and ask if you could waive the fee of \$200.00 or at least give us a discount. We would appreciate any assistance you could give us. If you have any questions please call me anytime. My phone number is 214-5417.

Thank you for your consideration.

Sincerely,



Susan Mezey

Recreation – March 14, 2016

Bingo Trips

April 11, 2016 – \$630.00

May 16, 2016- \$630.00

June 13, 2016- \$630.00

July 11, 2016-\$630.00

October 17, 2016- \$630.00

Onondaga Coach wants a deposit of \$1,000 down. The balance will be split among the upcoming trips.