

MARCELLUS TOWN BOARD WORKSHOP AGENDA  
October 27, 2016

CALL TO ORDER

SALUTE TO FLAG

**BUSINESS AGENDA**

- A. Audit of Bills
- B. Budget Adjustments
- C. Mowing at soccer field
- D. ADJOURN BUSINESS SESSION

**WORKSHOP AGENDA**

- A. Optimist Request – baseball and softball fields
- B. Clean Energy Communities Program
- C. Comp Time
- D. Discussion Agenda

- A. Items from the Board
- B. Items from the Floor

Adjournment

**NOTE:** This is a tentative agenda and is subject to change.

Future Meeting Dates:

Planning/Zoning Board Meeting – Monday, November 7, 2016 – 7:00 pm – Town Hall  
Town Board Meeting – Thursday, November 10, 2016 – 7:00 pm – Town Hall

\*\*\*Town Hall will be closed November 11, 2016 for Veteran's Day\*\*\*\*\*

\*\*\*Town Hall will be closed November 24 & 25, 2016 for Thanksgiving\*\*\*

OCTOBER 27, 2016  
BUDGET ADJUSTMENTS

FROM: SF.9040.8000  
TO: SF.3410.4950

WORKERS COMPENSATION  
SERVICE AWARDS

\$ 1,400.00  
\$ 1,400.00

# TOWN OF MARCELLUS

## Revenue / Expense Control Report

Fiscal Year: 2016 Period From: 1 To: 12

Account/No.	Description	Curr. Month Total Rev / Exp	Original Budget	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Budget Balance	YTD Encumbered	YTD Available Balance	Percent Rev/Ex Balance
Fund SF Type R	FIRE DISTRICT Revenue								
SF.1001:	REAL PROPERTY TAXES	0.00	517,837.00	517,837.00	(517,837.00)	0.00	0.00	(100.0)	
SF.2260:	SHERARDS SETTLEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
SF.2401:	INTEREST AND EARNINGS	0.00	0.00	0.00	(200.77)	(200.77)	0.00	(200.77)	
SF.2410:	RENTAL OF REAL PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
SF.2770:	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.0	
SF.9999:	APPROPRIATED FUND BALANCE	0.00	73,492.00	73,492.00	0.00	73,492.00	73,492.00	0.0	
Total Type R	Revenue	0.00	(591,329.00)	(591,329.00)	(518,037.77)	(73,291.23)	0.00	(73,291.23)	87.6
Type E Item 3410	Expense								
SF.3410.4000	FIRE DISTRICT CONTRACTUAL	0.00	279,775.00	279,775.00	353,267.00	(73,492.00)	0.00	(73,492.00)	126.2
SF.3410.4590	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SF.3410.4950	SERVICE AWARDS	0.00	21,000.00	21,000.00	0.00	21,000.00	21,000.00	0.00	0.0
Total Item 3410		0.00	300,775.00	300,775.00	353,267.00	(52,492.00)	0.00	(52,492.00)	117.4
Item 3499									
SF.3499.4300	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SF.3499.4630	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total Item 3499		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Item 9040									
SF.9040.8000	WORKERS COMPENSATION	10,447.75	65,000.00	65,000.00	41,791.00	23,209.00	0.00	23,209.00	64.2
Total Item 9040		10,447.75	65,000.00	65,000.00	41,791.00	23,209.00	0.00	23,209.00	64.2
Item 9710									
SF.9710.6000	DEBT SERVICE PRINCIPAL	0.00	150,000.00	150,000.00	150,000.00	0.00	0.00	0.00	100.0
SF.9710.7000	INTEREST	0.00	2,062.00	2,062.00	2,062.50	(0.50)	0.00	(0.50)	100.0
Total Item 9710		0.00	152,062.00	152,062.00	152,062.50	(0.50)	0.00	(0.50)	100.0
Item 9950									
SF.9950.9000	TRUCK RESERVE FUND	0.00	73,492.00	73,492.00	0.00	73,492.00	0.00	73,492.00	0.0
Total Item 9950		0.00	73,492.00	73,492.00	0.00	73,492.00	0.00	73,492.00	0.0

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**Town of Marcellus Parks and Recreation Department**

24 East Main Street  
Marcellus, NY 13108  
phone: 673-3269 ext. 2  
fax: 673-9102

email: park\_rec@marcellusny.com

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To: Karen Pollard,  
Here is the breakdown for the soccer field on Lawrence Road.

2016 Lawrence Road Soccer Field Expense  
Beginning May 20, 2016- November 3, 2016  
24 Mowings @ 186 hours x \$12.90/hr = \$2399.40

5 Gallons gas per trip @ \$2.00/gallon x \$10.00/trip x 24 trips = \$240

Total Expense due to Town of Marcellus: \$2639.40

K-

Here is the soccer field expense -  
Please let Lori know how much to  
bill them - \$ comes back into  
Kerdy's salary acct -

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RECEIVED  
OCT 13 2016  
MARCELLUS TOWN CLERK

OCTOBER 12, 2010

The Optimist Club of Marcellus organizes and runs the youth baseball and softball for the youth of the town of Marcellus. One of the fields is in need of repair for the safety of all of the players and visitors to the park.

The Optimist Club is willing and able to finance the needs of the field. The infield will be skinned and the grass removed. Stone will be placed as a base, and infield mix on top of that. Some clay tiles will be placed at home plate and pitching mound areas to help prevent the extra wear and tear.

We have secured equipment and man power necessary to complete this project. We have spoken to Phil Coccia of the Parks and Recreation and he is in agreement to repair the field.

We are writing this letter to get permission from the town to complete this project. Thank you for taking this into consideration.

Sincerely,

Kathleen J. Kusmierczyk

President of Optimist Club of Marcellus

## Sandy Taylor

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**From:** Karen Pollard  
**Sent:** Friday, October 14, 2016 1:29 PM  
**To:** Sandy Taylor  
**Subject:** FW: Clean Energy Communities program

Please print out the E-mail and put it on the agenda for the workshop meeting 10/27.

Thanks  
Karen

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**From:** Amanda Mazzoni [<mailto:amazzone@cnyrpd.org>]  
**Sent:** Friday, October 14, 2016 9:01 AM  
**To:** Karen Pollard  
**Subject:** RE: Clean Energy Communities program

Good morning,

I am checking in regarding my previous email to see if the Town of Marcellus is interested in pursuing the Clean Energy Communities program. The CNY RPDB is available to provide assistance throughout this process. Please let me know if you have any questions.

Thanks,  
Amanda

**Amanda Mazzoni**  
Senior Planner



Central New York Regional Planning & Development Board  
126 North Salina Street, Suite 200  
Syracuse, NY 13202  
(315) 422-8276 x215

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**From:** Amanda Mazzoni  
**Sent:** Monday, October 03, 2016 2:15 PM  
**To:** 'supervisor@marcellusny.com'  
**Subject:** Clean Energy Communities program

Good afternoon Supervisor Pollard,

As you may have heard, NYSERDA has launched their Clean Energy Communities program, aimed at helping local governments across the state to reduce energy consumption and drive clean energy use. Local governments that complete four out of ten identified High Impact Actions will earn the Clean Energy Community designation and access to grant funding, **up to \$100,000 for smaller municipalities like the Town of Marcellus, with no local cost share to implement additional clean energy projects.**

The ten action items are as follows:

1. Benchmarking energy use at municipal buildings

2. Performing energy efficiency and renewable energy upgrades to municipal buildings.
3. Replacing street lights with energy-efficient LED lighting.
4. Streamlining local approval processes for solar projects through adoption of the NYS Unified Solar Permit.
5. Undertaking a community-based Solarize campaign to reduce solar project costs through joint purchasing.
6. Providing energy code enforcement training to code officers.
7. Earning Climate Smart Communities Certification by reducing the community's impact on the environment.
8. Passing a local law to allow aggregation of residents to gain greater choice and control over energy use as a group (called Community Choice Aggregation).
9. Installing electric vehicle charging stations or using alternative fuel vehicles, such as electric cars or CNG, for municipal fleet.
10. Establishing an Energize NY Finance Program that enables long-term, affordable Property Assessed Clean Energy financing for energy efficiency and renewable energy projects at commercial buildings and not-for-profits.

The Town of Marcellus has already completed one of these items (adopting the NYS unified solar permit) and the CNY RPDB is available as a Clean Energy Communities Coordinator to assist in completing the other actions. If the Town completes the requirements for 3 other items they would be eligible for up to a \$100,000 grant.

I would be happy to discuss this with you in more detail and provide suggestions for moving forward. More information can be found at <http://nyserdera.ny.gov/cec>.

Amanda

**Amanda Mazzoni**

Senior Planner



Central New York Regional Planning & Development Board

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